

Mary Washington College



**STUDENT HANDBOOK
1977-78**

EMERGENCY TELEPHONE NUMBERS

Fire	432
Illness or Injury	206
Police	234

STUDENT HANDBOOK
1977-78

THE STUDENT ASSOCIATION

OF

MARY WASHINGTON COLLEGE
Fredericksburg, Virginia

Mary Washington College Bulletin, Student Handbook Issue, Volume 8, Number 2, June, 1977. Published quarterly by Mary Washington College, Fredericksburg, Virginia 22401. Second Class Postage Paid at the Post Office, Fredericksburg, Virginia.

This *handbook* has been prepared so that Mary Washington College students may have a better understanding of their institution, its rules and regulations. For more comprehensive information students should consult the College catalogue, the appropriate College official or office.

AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY

Mary Washington College is committed to the concept that all people shall have an opportunity to develop and work to the limits of their abilities. The College does not discriminate on the bases of sex, race, age, religion, marital status or national origin in admitting and housing students nor in employing and promoting faculty and staff members. It is expected that each student who enrolls at Mary Washington College will uphold these ideals of equality.

STATEMENT OF RIGHTS AND RESPONSIBILITIES OF MEMBERS OF THE COLLEGE COMMUNITY

Members of the College community have responsibilities incumbent upon all citizens, as well as the responsibilities of their particular roles within the academic community.

All members share the obligation to respect the right to freedom of inquiry, of religion, of speech, of press, of peaceful assemblage or association and of petition to the institution for a redress of grievances.

The rights of members of the College community shall not be denied or abridged on account of race, creed, national origin, marital status or sex.

The members of the College community have the right to be secure in their persons, residences, offices, papers and effects, against unreasonable searches and seizures.

All members of the College community have the right to due process in matters concerning discipline or status as members of the College community.

All members of the College community have other responsibilities and rights incident to the educational process and to the requirements of the search for truth and its free presentation.

The enumeration of the rights and responsibilities outlined in this statement shall not be construed to deny or disparage others retained by the members of the College community.

The term "member of the College community" embraces the College as an institution, the faculty as a body and all members of the administration, faculty, staff and student body in their official and individual capacities.

ALMA MATER

*All hail, dear Alma Mater
We sing our praise to you,
High on Marye's Hilltop
You stand forever true;
Born in truth and honor
You ever more shall be,
The model of our future years
And all eternity.*

*Whene'er we have to leave you
We never will forget,
The lessons you have taught us,
And all the friends we've met;
And we your sons and daughters
Will hold your name on high,
So here's to Mary Washington;
Our love will never die.*

Irene Taylor '47
Jean Crotty '47

COLLEGE CALENDAR

1977-78

First Semester

Friday	August 26	Residence halls open 9:00 a.m. for new students who <i>have not</i> participated in a summer orientation program. Orientation begins at 1:00 p.m. for this group.
Saturday	August 27	Residence halls open 9:00 a.m. for new students who have participated in a summer orientation program. Student Association Orientation for all new students begins at 1:00 p.m.
Sunday	August 28	Residence halls open 9:00 a.m. for returning students.
Monday	August 29	Registration
Tuesday	August 30	Classes begin
Tuesday	September 6	Last day to add courses
Tuesday	September 13	Last day to change pass/fail
Tuesday	September 27	Last day to drop courses without penalty
Fri.—Sun.	Sept. 30—Oct. 2	Family Weekend
Friday	October 7	Mid-semester vacation begins 5:45 p.m. Residence halls close 6:30 p.m.
Wednesday	October 12	Mid-semester vacation ends 8:00 a.m. (Residence halls open 1:30 p.m., October 11) Mid-semester grades due.
Thursday	October 13	Career Day
Thursday	November 17	Last day to drop courses without automatic F
Wednesday	November 23	Thanksgiving holiday begins 12:05 p.m. Residence halls close 2:00 p.m.
Monday	November 28	Thanksgiving holiday ends 8:00 a.m. (Residence halls open 1:30 p.m., November 27)

Fri.—Sat.	December 9—10	Reading days
Mon.—Sat.	December 12—17	Examinations. Residence halls close 6:30 p.m.
Wednesday	December 28	Grades due in Office of Student Records by 10:00 a.m.

Second Semester

Tuesday	January 10	Residence halls open at 1:30 p.m.
Wednesday	January 11	New student advising, 9:00—12:00 noon. Registration 8:30 a.m.—4:30 p.m. and 7:00—8:30 p.m.
Thursday	January 12	Classes begin
Thursday	January 19	Last day to add courses
Thursday	January 26	Last day to change pass/fail
Thursday	February 9	Last day to drop courses without penalty
Thursday	February 16	Major Counseling Afternoon
Tuesday	February 28	Mid-semester grades due
Friday	March 3	Spring vacation begins 5:45 p.m. Residence halls close 6:30 p.m.
Monday	March 13	Classes resume at 8:00 a.m. (Residence halls open 1:30 p.m., March 12)
Tuesday	April 4	Last day to drop courses without automatic F
Thurs.—Fri.	April 27—28	Reading days
Sat.—Fri.	April 29—May 5	Examinations. Residence halls close at 6:30 p.m. on May 5 for students who are not candidates for graduation.
Monday	May 8	Senior grades due, 4:00 p.m.
Thursday	May 11	All grades due, 4:00 p.m.
Saturday	May 13	Graduation. Residence halls close 9:00 p.m.

THE HONOR COUNCIL

Dear Fellow Students,

The Honor System of Mary Washington College involves more than a set of rules under which every student lives. While our Honor Constitution represents the written, tangible evidence of the Honor System, it is the members of this college community which comprise the intangible evidence of our System, its spirit. The positive attitude toward the maintenance of the Honor System is the foundation upon which it is built.

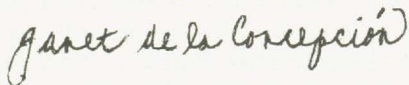
Our System pertains to all persons on this campus because it applies to each individual's interests, as well as the collective interests of everyone.

Every student, in upholding the Honor System and helping others to do so, accepts the challenge of strengthening one's moral integrity and responsibility. The reward of our System's continuation is not only a personal growth, but the attainment of trust, respect, and freedom by and for all members of Mary Washington College.

As students of this college, it is our responsibility to support the Honor System through which high standards of educational environment and human dignity prevail.

With every wish for a happy and successful year.

Sincerely,

A handwritten signature in cursive script that reads "Janet de la Concepción".

Janet de la Concepción
President, The Honor Council
1977-78

STUDENT ASSOCIATION

Dear Fellow Student:

MARY WASHINGTON COLLEGE—an academic community which provides educational challenge and opportunity for growth both inside and outside of the classroom. As a student of the college, you have chosen to accept this challenge. However, what you get out of your years at Mary Washington College is only equivalent to what you put into them. You are provided with the perfect tool for pursuing this—the STUDENT ASSOCIATION.

Upon entrance into Mary Washington College, every student becomes a member of the Student Association, a representative body of all students. Only through your interest may the Student Association promote its goal of increased co-operation and communication among all members of the college community. This whole process of reviving interest and enthusiasm must begin at the broadest base of the pyramid. It must begin with you, the student. Students must work together to pursue their goals. A more active and unified student body adds strength and efficiency to its function.

The *Mary Washington College Student Handbook* is a worthwhile and necessary guide to not only the college and the rules and regulations but to the Student Association, Honor Council, Class Council, and other clubs and organizations in which you are able to participate. The Executive Cabinet of the Student Association and the Administration of the college have jointly revised this handbook. You are actively encouraged by both groups to become familiar with and aware of the elements of this publication and Mary Washington College.

I strongly encourage you to become active in the Student Association and in Mary Washington College.

With my best wishes for the 1977-78 session, I am

Sincerely yours,

Kathy Mayer

Kathleen P. Mayer

President, Student Association

TABLET OF CONTENTS

College Organization	11
College Services	16
College Regulations	27
Student Affairs	68
Clubs and Organizations	122
Index	142

Dear Students:

Mary Washington College is an outstanding undergraduate institution offering a broad scope of educational, cultural, social and service opportunities. It is my hope that each of you will seek to benefit in full from the many programs and resources of the College.

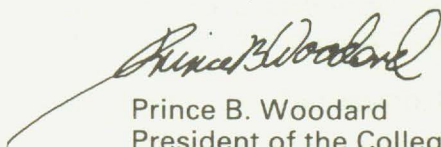
The Board of Visitors, Administration and Faculty of the College are proud of the Honor System under which the students of Mary Washington have chosen to live. The Honor Code and Honor System have their full support.

Similarly, the Student Association is an effective organization through which the student body may assume considerable responsibility for self-government and share with the Faculty and Administration responsibility for promoting the objectives of Mary Washington. I urge each of you to be active participants in your Student Association.

All members of the College community (students, faculty, administrative and service personnel) are expected to uphold standards which reflect credit to themselves and the institution. College rules and regulations are kept to the minimum necessary to insure a campus environment which is safe, comfortable and supportive of the objectives of the College. This *Student Handbook*, as well as other publications, presents the policies and regulations of Mary Washington College applicable to students and other members of the College community.

I welcome the opportunity to be of every possible service to each of you. My best wishes for a successful 1977-78 year at Mary Washington.

Sincerely,

A handwritten signature in dark ink, appearing to read "Prince B. Woodard", with a long, sweeping underline that extends to the left.

Prince B. Woodard
President of the College

College Organization

The section which follows provides a brief overview of the administrative organization of the College.

PRESIDENT

The President is the chief executive, administrative and academic officer of the College. He is appointed by and is responsible to the Board of Visitors of Mary Washington College and recommends to the Board those policies and programs which he feels will best promote the interests of the College. The President is charged to exercise such general authority and control over the assets, affairs and programs of the College as shall be needed for its proper operation in conformity with the policies established by the Board. He is responsible for the regulation of the various aspects of student life at the College.

VICE PRESIDENT AND DIRECTOR OF SUMMER AND CONTINUING EDUCATION PROGRAMS

The Vice President coordinates and supervises a variety of administrative functions of the College and, in the absence of the President, acts in his behalf in consultation with appropriate officials of the College. He is the Coordinator of Continuing Education and serves as Director of the Bachelor of Liberal Studies degree program and of the Summer Session. He is the Affirmative Action/Equal Employment Opportunity Officer. Other operations under his supervision include the College Police, Communications, and Personnel. The Vice President performs special assignments as requested by the President.

VICE PRESIDENT FOR DEVELOPMENT AND MANAGEMENT INFORMATION SYSTEMS

The Vice President directs the management planning activities of the College and coordinates institutional studies. He is responsible for College reports to State and Federal agencies and the non-instructional computer operations and data information system of the institution. Supervision and coordination of the College development program is a major function of the Vice President. Operations under his supervision include Office of Student Records, Information and Reprographic Services, and the Computer Center.

DEAN OF THE COLLEGE AND ASSISTANT DEAN

The Dean of the College is concerned primarily with policies and procedures affecting the academic program of the College. This includes responsibility for faculty recruitment, the instructional budget, academic requirements, awards and honors, academic advising and academic probation and suspension. Students seeking exceptions to academic regulations should consult the Dean.

The Assistant Dean for Advising is responsible for the overall supervision and coordination of the Academic Advising Program, the Counseling Center and Career Placement Services. Students seeking advice on the selection, adding or dropping of courses should consult this administrative office.

Students requesting leaves of absence or seeking advice on academic probation or suspension rules may consult either the Dean or the Assistant Dean for Advising.

COMPTROLLER

The Comptroller is the chief fiscal officer of the College. Specific duties and responsibilities include the preparation of annual and biennial budgets, maintenance of all fiscal records of the College, purchasing and disbursing, payroll and student activity accounts. In

addition, he has the responsibility for the physical plant, auxiliary enterprises, and audio visual operations of the College.

DEAN OF ADMISSIONS AND FINANCIAL AID

The Dean of Admissions and Financial Aid is responsible for all matters pertaining to admission and readmission of students. This officer supervises the student financial aid program of the College, including scholarships, loans and part-time employment for students. Also, the Regional Scholarship Program is under the administration of the Dean of Admissions and Financial Aid.

DEAN OF STUDENT SERVICES

The Dean of Student Services is responsible for non-academic activities for students and student housing procedures. This includes such functions as student room assignments, selection of Residential Directors, supervision of residential life and liaison with officers of the Student Association. The College Infirmary is also under the supervision of the Dean of Student Services.

The Dean is responsible for developing, coordinating and implementing College-sponsored activities on and off campus, including the assignment of space and supportive services for student meetings and parties. Operating under the supervision of the Dean of Student Services is the Office of Student Activities in Ann Carter Lee Hall. This office maintains a College calendar which clears all final scheduling of on-campus events and issues tickets for the concert series and other similar events that require tickets for admission.

LIBRARIAN

The Librarian is responsible for obtaining, preserving and making accessible to the College community all library materials needed for study and research. She cooperates with the Deans and others in assuring that the Library provides adequate support for the academic program of the College.

DIRECTOR OF THE COUNSELING CENTER

The Director of the Counseling Center is responsible for providing individual professional counseling, testing, guidance and psychological services to students who seek assistance or who are referred to the Center.

DIRECTOR OF CAREER PLACEMENT SERVICES

The Director of Career Placement Services is responsible for the design, implementation and coordination of those activities which assist students in becoming aware of careers and employment opportunities and the means of obtaining the selected objectives.

DIRECTOR OF INTERNSHIP PROGRAMS

The Director of Internship Programs is responsible for developing and coordinating student internship positions in business, industry and government agencies. He serves as a liaison officer between College, academic department and employer. Interns may work with or without pay, under the supervision of College faculty personnel, up to a full semester in approved positions with academic credit being awarded according to the demands of the internship.

DIRECTOR OF INSTITUTIONAL RESEARCH

The Director of Institutional Research is responsible for conducting studies designed to promote the efficient operation and administration of the College. He directs the operation of the College Administrative Computer Center and supervises the administrative software development activities of the Center.

DIRECTOR OF INFORMATION SERVICES

The Director of Information Services is responsible for the preparation and printing of major publications, the weekly *Bulletin* and selected audio/visual presentations about the College. News releases describing student and College activities are prepared in this office for local, state and national distribution by means of radio, television and the press.

COLLEGE PHYSICIAN

The College Physician supervises the Infirmary services and staff and attends to the health and medical needs of residential students. He works closely with the Dean of Student Services, the Assistant Dean for Student Advising and the Director of the Counseling Center.

RESIDENCE HALL DIRECTORS

Residence Hall Directors and Administrative Aides are responsible to the Dean of Student Services for the administration of the residential halls of the College.

College Services

ACADEMIC ADVISING

The Advising Office provides counseling on academic matters for freshman and sophomores. Four faculty members and the Assistant Dean staff the office, consult with students on programs, career possibilities and related academic matters. Selected Peer Advisers assist the advising staff. A student may at any time affiliate with a department and be assigned a **pro tem** adviser who will informally counsel on departmental and career aspects of course selection. After three semesters of course work (43 semester hours or more) a student must declare a major, and be assigned a faculty adviser in his major department.

BANKING

A branch of the Farmers and Merchants Bank offering full banking services is located in Ann Carter Lee Hall, and students may maintain accounts here. Students are cautioned not to keep large sums of cash in their rooms.

BICYCLES

A student may bring a bicycle to the College but must adhere to the rules governing bicycles as listed under **Regulations**. Parking racks are provided at each residential hall and some classroom buildings. No provisions are made for storage of bicycles during the summer months.

BOOKSTORE

The College Bookstore sells textbooks used in the academic program. It also carries related instructional supplies, a few personal items, greeting cards, film, jewelry, etc. A large department is devoted to "trade"

books—both hard and paperback—made up of current novels, classics and recommended outside reading. All transactions are on a cash basis.

BUILDING HOURS

Generally speaking, when offices close and services cease, the buildings are locked. Exceptions are announced in advance when special functions are scheduled.

Academic Buildings

When the College is in session, academic buildings are open from 7:30 a.m. to 9:30 p.m., Monday through Friday. On Saturday, buildings are open only for scheduled classes and by special arrangements on that day. No academic buildings are open regularly on Sunday. A building directory in the main hall of the first floor of each building lists the specific hours when the special-purpose classrooms, laboratories or studios are open for use by students. During final examination periods Monroe Hall remains open until 2:00 a.m. for study purposes. The late closing hour begins five days before the start of examinations and ends on the fifth night of examinations.

George Washington Hall

All administrative offices and the campus mail service are open from 8:00 a.m. to 5:00 p.m., Monday through Friday.

Goolrick Hall

The recreational facilities of Goolrick Hall are available when not in scheduled use, from 8:00 a.m. to 10:00 p.m., Monday through Friday, and from 1:00 p.m. to 5:00 p.m., weekends.

Ann Carter Lee Hall

Although certain services have specified hours, the student activities building is open generally from 7:30

a.m. to 11:00 p.m., Monday through Friday, and from 12:00 noon to 11:00 p.m., Saturdays.

Bank

A branch of a local bank is located in this building and is open from 9:00 a.m. to 2:00 p.m. Monday through Friday, and from 4:00 p.m. to 7:00 p.m. Friday afternoons.

Bookstore

The Bookstore is open from 8:00 a.m. to 5:00 p.m. Monday through Friday.

Career Placement Services (Located on the second floor)

Monday–Friday 8:00 a.m.–5:00 p.m.

College Shop (Located on the main floor, the “C” Shop consists of a pub and a short order grill and is open to all members of the College community and their guests.)

Monday–Friday 9:00 a.m.–11:00 p.m.

Saturday 12:00 noon–11:00 p.m.

Sunday Open on a limited basis as announced in the *College Bulletin*.

Students’ Lounge (For exclusive use by nondormitory students as a study and recreation lounge; not open to dates.)

Monday–Friday 7:00 a.m.–11:00 p.m.

Saturday 12:00 noon–11:00 p.m.

Sunday closed

Lounge A (Located on the main floor. Open to all students and their guests.)

Monday–Friday 7:30 a.m.–10:00 p.m.

Saturday By appointment through the Office of Student Activities.

Lounge B (Located on the same floor as the Bookstore.)

Monday–Friday 7:30 a.m.–10:00 p.m.

Saturday By appointment through the
Office of Student Activities.

Office of Student Activities (Located on the same floor as the College Shop.)

Monday–Friday 8:00 a.m.–5:00 p.m.

Evenings As needed.

Weekends As needed.

Reserve Parlor (Located on the main floor)

Available by advance registration through the Office of Student Activities for College groups hosting distinguished visitors. Groups of no more than 30 persons may be accommodated.

E. Lee Trinkle Library

Monday–Thursday 8:00 a.m.–11:00 p.m.

Friday 8:00 a.m.–10:00 p.m.

Saturday 8:00 a.m.– 5:00 p.m.

Sunday 2:00 p.m.–11:00 p.m.

CAREER PLACEMENT SERVICES

The Office of Career Placement Services assists prospective seniors and alumni obtain career employment. To this end, a library is maintained which contains current employment materials from a variety of sources. The office sponsors Career Days, Career Seminars, Business and Industry Visitations and information about graduate schools and fellowships.

On-campus job interviews are arranged with numerous representatives in business, industry, government and education. Information about summer employment opportunities is available.

COLLEGE BULLETIN

The *College Bulletin* contains official announcements,

listings of forthcoming events, and notices of general information. It is distributed at the end of each week to boxes located in a prominent place in each academic building. Students are responsible for receiving and reading the *Bulletin* to be informed of official announcements, important information and events on the campus.

Items to be printed in the *Bulletin* must be received in the Office of Information Services not later than 1:00 p.m. on the Tuesday preceding the week the announcement is to appear.

COLLEGE POLICE

The primary function of the Office of College Police is to protect students and College facilities and in general to aid in promoting safety and order on campus. The officers comprising the force have powers of arrest both on and off the campus for any violation of the Code of the Commonwealth of Virginia. The Office is located in Room 104B, Ann Carter Lee Hall and has personnel on duty 24 hours daily while the College is in session. The Office can be contacted by telephone on Extension 234.

COUNSELING AND GUIDANCE—COUNSELING CENTER

The College seeks to provide adequate guidance and counseling without removing from the student the responsibility for making personal decisions.

For students with special problems the Counseling Center located in Hamlet House, offers psychological services on a full-time basis. Testing is available for the assessment of aptitude, interest and personality patterns as they relate to academic and career-oriented expectations and plans. The Counseling Center also receives students (for the most part self-referred) who have problems in personal, emotional and social adjustment. The facilities of the Counseling Center are provided with complete assurance of confidentiality and on a non-fee

basis to students seeking a Mary Washington College degree.

EMPLOYMENT AND FINANCIAL ASSISTANCE

The College offers many opportunities for part-time employment. Most positions, which include those in the Library, residence halls, dining hall and faculty offices, pay approximately \$500 to \$700 for the nine-month session depending on the number of hours actually worked. Inquiries should be directed to the Office of Admissions and Financial Aid.

FIELD TRIPS

Field trips in individual courses may be initiated by a professor when the activity is an integral and necessary part of the required classwork. The College does not, however, excuse students from classes that may be missed while participating in a field trip. Therefore, all trips must be planned at a time when participating students will not miss other classes, except as they may voluntarily choose to do so.

FOOD SERVICES (Dining Hall, College "C" Shop, Vending Machines)

All residential students pay for complete meal service—three meals a day, seven days a week. Day students may pay the full semester charge and receive meal privileges. Meals are served in Seacobeck Hall.

Hours of Seacobeck Dining Hall

Monday–Friday

Breakfast 7:00 a.m.— 8:00 a.m.

Late Breakfast 8:00 a.m.—10:00 a.m.

(Continental breakfast)

Lunch 11:45 a.m.— 1:00 p.m.

Dinner 5:00 p.m.—6:00 p.m.

Saturday–Sunday

Breakfast 8:00 a.m.— 9:00 a.m.

Late Breakfast 9:00 a.m.—10:00 a.m.
(Continental breakfast in the upstairs dining room.)

Dinner 12:30 p.m.— 1:30 p.m.

Supper 5:00 p.m.— 6:00 p.m.

Students may sign for invited guests and will be billed monthly for these charges.

Meal Prices for Guests:

Breakfast \$1.35

Lunch \$1.90

Dinner (including mid-day Sunday) \$2.30

The College “C” Shop, consisting of a pub and a short-order grill, is located in Ann Carter Lee Hall. The shop is open to all members of the College community and their guests.

Hours of “C” Shop

Monday–Friday 9:00 a.m.—11:00 p.m.

Saturday 12:00 noon–11:00 p.m.

Sunday open on a limited basis as
announced in the *College Bulletin*.

Snack foods and soft drinks are available also from vending machines in residence halls and most academic buildings.

IDENTIFICATION CARDS

Each student is provided an identification card and is required to present his card for admission to the dining hall, library and College-sponsored events, as well as for check-cashing purposes. The ID card is revalidated each semester for the student who is attending the College. The card is not transferable, and falsification of data is an Honor Code offense. The cards are color coded; blue, residential student; yellow, commuting student; orange, part-time commuting student; white, staff; and, pink, part-time staff. Part-time staff and student members

are not eligible for recreational use of Goolrick Hall, student body activities or campus-wide parties. A charge of five (\$5.00) is made to replace a lost card. A student who withdraws during a semester must surrender his card to the Office of Student Records.

INFIRMARY

The Infirmary provides, in general, emergency and diagnostic service and treats minor medical and surgical problems for residential students. Prolonged treatment, involved tests for complex symptoms, specialty services and routine physical examinations are referred to the family physician at home or to appropriate specialists in Fredericksburg. The Infirmary does not provide for birth control measures.

Provisions are made for students to be seen and examined by a physician Monday through Friday on a schedule published in the *College Bulletin*. There is always a physician available on 24-hour call for emergencies and during weekends. Registered nurses are on duty 24 hours daily while the College is in session.

There is a Dental Surgeon and Orthodontist on the medical staff available by referral for emergency conditions and problems. Arrangements for these services will be made by the nursing staff at the Infirmary. These specialists do not care for routine dental conditions; however, the nursing staff will assist students in obtaining a local dentist.

Admission to the Infirmary any time of the day or night may be recommended by the physician, nursing staff, Counseling Center, Dean of Student Services or by student request.

A student confined as a bed patient in Hugh Mercer Infirmary may not take final examinations there.

All incoming residential students must have on file in the Infirmary a form reporting the results of a recent physical examination. Once received, these records are considered confidential and are available only to the medical staff.

After 11:00 p.m. the Infirmary is locked, and a student must call before coming to the door. If the nurse is not at the door upon arrival, there is a lighted doorbell to ring. IF TRANSPORTATION IS NEEDED TO THE INFIRMARY, THE NURSE ON DUTY MUST BE CALLED, AND SHE WILL MAKE THE NECESSARY ARRANGEMENTS.

LAUNDRY

Laundry service is included in the fees paid by residential students. Coin-operated washers and driers are available in the residence halls. Specific rules for use of the College Laundry are listed under **College Regulations**.

LIBRARY

The E. Lee Trinkle Library contains more than 246,000 volumes, most of which are located in stacks open to Mary Washington College faculty, staff and students. A library handbook entitled *The Resources and Services of E. Lee Trinkle Library* is made available in the Library to each student. In the handbook can be found information and procedures concerning the arrangement of the Library and the use of its materials. In order to make the Library more meaningful to the student, a one-credit course covering bibliographical sources and research procedures is offered each semester.

Rules governing the use of the Library are contained in the section on **College Regulations**.

LOST AND FOUND

The Lost and Found Service is administered by the College Police, Ann Carter Lee Hall. Students are urged to mark all belongings for ease in identification. All items found anywhere on campus should be turned in to the College Police between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday. A record will be made, and the finder furnished a copy. Lost items will be held for 30 days after the end of the second semester and then will be given to appropriate charities, sold at auction or, if

requested, the original finder may claim the item. Anyone losing an item may use the *College Bulletin* to advertise the loss. Such notices should be submitted in writing to the Office of Information Services.

MALE HOUSING ON WEEKENDS

Limited facilities are available in Ann Carter Lee Hall to house by advance reservation male guests. Reservations are made in the Office of Student Activities (ACL); registration and payment is made in the Office of College Police (ACL). Male commuting students may rent a bed on a space available basis.

RECREATIONAL USE OF GOOLRICK HALL, TENNIS COURTS AND PLAYING FIELDS

The recreational facilities of Goolrick Hall, the tennis courts, and playing fields are available for use by students, faculty members and employees when they are not in use for instructional or organized purposes. Goolrick Hall has an indoor swimming pool, a main and auxiliary gymnasium, a weight lifting room, handball court, indoor archery targets, a golf cage and sun decks. The times available will vary, but, in general, recreational use is from 6:00 p.m. to 10:00 p.m. Monday through Friday and from 1:00 p.m. to 5:00 p.m. on weekends. **(Swimming is permitted only when a lifeguard is on duty.)**

Procedures for the recreational use of Goolrick Hall are under **College Regulations**.

TELEPHONE SERVICE

The telephone number of the College is Area Code 703, 373-7250. Each residential student will be given the extension number of the hall telephone nearest his room. Pay telephones are located on most floors of the residence halls, and these may be used by students for long-distance calls. Only local and prepaid calls may be received through the switchboard. The switchboard is open from 7:00 a.m. to 12:00 midnight on Monday and

from 8:00 a.m. to 12:00 midnight Tuesday through Sunday. Incoming calls are received only during these hours. Emergency calls after the closing of the switchboard are handled by the Dispatcher in the Office of College Police.

The telephones in the residence hall office are for official use and are not to be used by the students. Hall telephones are to be shared by everyone, and specific regulations for sharing may be established by the students of each residence hall.

Westmoreland Hall and the small houses are the only residence halls wired for outside telephone lines available for personal subscription. Contracts for private lines in these halls must be made directly with the telephone company.

College Regulations

Mary Washington College is a community of scholars. As such, it must have rules and regulations so that each member of the community may live and work in a comfortable and productive environment. Because the College community is not isolated from other larger communities, it is also necessary for the entire College community including each member of the faculty, staff, student body and administration to abide by applicable Federal and State laws.

An environment of mutual trust is essential to the well-being of an academic community. As a result, the Honor System was created and has functioned successfully for many years on the campus of Mary Washington College. The philosophy of the Honor System, the Honor Constitution and related policies and procedures are described in this *Handbook* so that each member of the College community will understand fully his responsibility to the System.

An academic community should promote maximum opportunities for self-government. To this end, the College administration has delegated broad responsibility to the Student Association for the supervision and control of student life on the campus. All students of the College are members of this organization which is dedicated to promoting the standards and objectives of the College. The Student Association participates in the establishment of rules and regulations regarding certain aspects of the College operations, especially those in regard to residence halls, and has assumed responsibility for enforcing these and certain other College regulations. These rules are presented later in the section under the heading **Student Rules**.

Administrative Regulations

Since the President of the College is charged with the responsibility for the regulation of all aspects of student life at the College, the College administration must insure that the campus environment remains safe, comfortable and supportive of the objectives and standards of the institution. The regulations contained in this section are for this purpose.

All students and other members of the College community are expected to uphold standards which reflect credit to themselves and the institution and to abide by all College rules and regulations. Should the conduct or action of a student, or group of students, be detrimental to the environment of the College, or interfere with the educational process or the operation of the institution, the President of the College is charged by the Board of Visitors to take such disciplinary action as he deems appropriate, including dismissal.

ACCIDENT REPORTS

It is important that the Residence Director or Administrative Aide be notified immediately when an accident occurs involving injury to a residential student either off or on campus. The Residence Director or Administrative Aide will inform the Office of the Dean of Student Services.

When there has been injury of any kind, the student may seek medical aid in the College Infirmary.

ADMINISTRATIVE HEARING

The Board of Visitors has charged the President of the College with the responsibility for student discipline and the regulation of the various aspects of student life at the College. The President has delegated to the Student Association the responsibility for supervising many phases of student life, including the formulation and enforcement of mutually-agreed-upon regulations.

There are other regulations, however, for which the administration of the College must maintain primary responsibility for enforcing. In addition, violations of local, State and Federal laws are subject to criminal prosecution by these bodies.

In situations where the President may take the initial disciplinary action, the student accused of a violation will be provided the opportunity for an Administrative Hearing prior to final action by the President.

The purpose of the Administrative Hearing is to provide the President with a full account of the circumstances and facts involved. The Hearing is not a judicial proceeding. The following procedures will be observed in regard to the Administrative Hearing:

1. The student charged with the violation will be notified in writing of the charge and the date, time and place of the Hearing.
2. Should there be more than one student charged with joint participation in a violation, each student will be provided the option of having an individual hearing.
3. The student may have any witnesses he may wish to speak in his behalf and he may, at his own expense, have an attorney.
4. The College may have in attendance an attorney and any witnesses it deems appropriate to present and substantiate the charge.
5. The President of the Student Association and the Judicial Chairman of the Student Association or their designees shall also be present as observers.
6. The President of the College, or the administrative officer acting in this capacity should the President be away from the institution for a sustained period, shall preside at the Hearing.
7. The Hearing procedure shall consist of the President's calling the Hearing to order, stating the charge and presenting the witnesses. The accused will then make such statements as he desires

regarding the charge and present his witnesses. When all parties have presented their facts, the President shall adjourn the Hearing, and as soon thereafter as possible, arrive at his decision. The accused will be notified verbally and in writing of the decision and disciplinary action, if any, to be imposed.

ALCOHOLIC BEVERAGES

The Code of Virginia states that persons between the ages of 18 and 21 may purchase, possess and consume only beer. Those 21 and older may purchase, possess and consume other alcoholic beverages. The purchase, possession and consumption of beer under the age of 18 and other beverages under the age of 21 are unlawful acts. The Code further states that consumption of any alcohol in public, except in duly licensed establishments, or being intoxicated in public are unlawful acts. Violations of these laws will be handled by the College Police.

The College defines the student's room as private and the "C" Shop, Ballroom and Seacobeck basement as duly licensed establishments. All other areas on the campus and in the residence halls are public and non-licensed; therefore, it is unlawful to consume alcohol in these spaces except when prior approval has been obtained from the Dean of Student Services. Beer is the only beverage permitted in party areas by College policy.

Acceptable standards of conduct at Mary Washington College include obeying the laws in the Code of Virginia.

AUTOMOBILE REGISTRATION AND PARKING REGULATIONS

The general rules for registration of student automobiles and parking regulations are shown below. Full information is provided in a brochure available upon request from the Office of College Police.

1. All student cars, whether parked on campus or kept in town, including those operated by com-

- muting students, must be registered with the College Police (ACL Hall) when the student registers for classes or within 48 hours should the vehicle be brought on campus after classes begin. The College registration sticker must be prominently displayed on the left rear bumper immediately after issue. Registrations are to be renewed each session.
2. Any student automobile operator under age 18 must have on file as a requirement of registration a signed statement from a parent or guardian indicating knowledge and comprehension of the regulations and granting the student permission to operate a motor vehicle at Mary Washington College and in the City of Fredericksburg.
 3. The Office of College Police is to be advised when a vehicle is no longer owned or operated by the person to whom the registration sticker was issued, and the sticker must be removed from the car. Any changes in make, model or license numbers must also be reported.
 4. Although the privilege of parking a car on campus is given only to students classified academically as juniors or seniors other students producing evidence of need for transportation due to illness or disability may request permission in advance from the Office of College Police to use or to park cars on the campus. Such requests, whether for temporary or full-term parking permits, will be considered on their individual merits.
 5. Parking spaces on Campus Drive and near each building are reserved for employees between 8:00 a.m. and 5:00 p.m. Monday through Friday. Qualified students may use designated areas, although the College cannot guarantee space for anyone. (Cars parked on College Avenue or Sunken Road should be on the College side of these public streets in deference to other property owners. Vehicles parked on the city streets must be moved every 48

hours.) Any student may park at any time in the lot adjacent to the Power Plant on College Avenue provided the car has a current MWC registration sticker.

6. Fines, payable to the College, will be assessed for parking violations, for failure to register vehicles, for improper display of decals, etc. After the third offense, the privilege of driving on campus is subject to revocation.
7. The College reserves the right to withdraw the privilege of car registration, or not to issue a parking permit, if it believes such action is in the best interest of the student and of the College.
8. The College assumes no responsibility for the care or protection of any vehicle or its contents at any time. All persons operating vehicles on the campus assume full responsibility for meeting legal requirements and for any liability or damage claims.
9. The motor vehicle regulations of Mary Washington College are in effect at all times, including vacation periods. Enforcement is the responsibility of the College Police.

BABYSITTING

Students may not perform this service within the individual residence halls. No children or babies may be brought to the residence halls or campus for babysitting purposes.

BICYCLES

Procedures for registering and storing bicycles on campus are:

1. All bicycles must be licensed in accordance with the regulations of the City of Fredericksburg and the College Police. A special time is scheduled on campus to register bicycles at the opening of the College.

2. Riders may not use campus or city sidewalks.
3. Bicycles must be parked in designated areas at each residence hall.
4. Bicycles may not be stored or parked in hallways, doorways or on porches.
5. Between the first and second semesters and during the semester vacations, students may store their bicycles in their rooms.
6. Very limited provisions are made for storage of bicycles during the summer months.
7. Bicycles should be securely locked to racks when not in use.
8. Bicycles abandoned for 30 days after the end of the second semester will be donated to charity or sold at auction.
9. A pamphlet detailing bicycle regulations is available upon request from the College Police.

CHANGE OF ADDRESS

The change of a mailing address for student grade reports, billing and other purposes should be made according to the following conditions with the offices shown.

1. Before the beginning of the academic session for any purpose:
 - a. Dean of Admissions and Financial Aid.
2. After the beginning and during the academic session for:
 - a. Mailing grade reports: Office of Student Records.
 - b. Billing: Comptroller.
 - c. Residential room assignments: Dean of Student Services.

CHANGE IN RESIDENCE

Any student desiring a room change involving College

housing must obtain prior approval from the Office of the Dean of Student Services. Each case will be considered on its individual merits.

Students desiring a change of residence involving leaving College housing for private housing or vice versa must seek approval from the Dean of Student Services.

Normally, moves out of residence halls after July 15 are not permitted.

CLEARANCE FOR ON-CAMPUS REPRESENTATIVES

A form requesting clearance to act as a campus representative for any outside firm is to be filed with the Dean of Student Services in George Washington Hall and approved prior to beginning actual employment.

CLOSING HOURS OF RESIDENCE HALLS

The outside doors of all residence halls are locked at midnight Sunday through Thursday and at 2:00 a.m. on Friday and Saturday. A student returning after the closing hour and upon proper identification at the Office of College Police may obtain a key to gain entrance to his residence hall. See "Keys" under the **Student Rules** section in this *Handbook*.

COOKING AND IRONING

Cooking in a residence hall is permitted only in kitchenettes, and any food kept in student rooms must be in metal or plastic containers with tight lids. Ironing is permitted only in designated pressing rooms.

DRUGS

The possession, use, providing for others to use and the manufacture and merchandising of drugs without a doctor's prescription is prohibited by Federal and State laws and by the College. **Violations of these rules may result in suspension or expulsion from the College, as well as prosecution by the civil authorities.**

For the purpose of this regulation drugs are defined as

including marijuana, hashish, amphetamines, LSD compounds, mescaline, psilocybin, DMT, narcotics, opiates and other hallucinogens except when taken under a physician's prescription in accordance with the law.

FIREARMS

The possession, carrying, use or threatened use of firearms, including ammunition and explosives, on campus by other than authorized law enforcement personnel is prohibited. Violators will be prosecuted by the civil authorities.

FIRE DRILLS AND SAFETY

Fire drills are held regularly by the Residence Hall Fire and Safety Chairman under the direction of the Student Association Fire and Safety Chairman. Printed instructions are issued for each room. A student should determine the location of the fire extinguisher and fire EXIT nearest his room.

An individual personally aware of a fire on campus should dial 432, a direct emergency line to the Fredericksburg Fire Department. The location of the fire is to be described as clearly as possible and then reported at once to the Residence Hall Director or Administrative Aide. (Fire drills shall not be held for the purposes of punishment or pranks.)

Drying racks, trunks, suitcases, boxes, etc. may not be placed in hallways, on steps or in doorways. Special locks or chain locks on doors are prohibited.

For safety reasons, it is advisable that students and their guests avoid poorly-lighted areas on campus such as the tennis courts, around the library, behind duPont and behind the Infirmary.

GROUP PARTIES

For definitions and procedures pertaining to Group Parties, see the section with the same heading under the **Student Rules** section of this chapter.

GUESTS

Anyone in a residence hall to which he is not assigned a room by the College is considered a guest.

For full definitions and procedures pertaining to Guests, see the section with the same heading in the **Student Rules** section of this chapter.

KEYS

Keys to an individual student room door and in certain residence halls, closet keys, are available to the student assigned the room and are issued by the Residence Hall Director. All keys are to be returned to the Residence Director upon withdrawal or at the end of the school term. A charge of \$2.00 is made against the account of the student who loses or fails to return each key issued. See "Residence Hall Keys" in the **Student Rules** section of this chapter.

LAUNDRY

Full laundry service is included in the fees paid by residential students.

Laundry is picked up and delivered to each residence hall on a regular weekly basis. Specific instructions for laundry use are as follows:

1. Each student is assigned an identifying laundry mark which must appear on each item to be washed, as well as on the laundry bag. The laundry mark is a code based on name and room assignment. It is of the utmost importance to report any change in residence to the laundry supervisor who will determine what change in mark is necessary. Since even indelible inks eventually fade, it is wise to renew laundry marks before they become illegible. Unmarked laundry will be returned unwashed.
2. Each laundry bag must be accompanied by an itemized laundry list. It is wise to keep a duplicate copy. Claims for lost laundry must be made promptly and claim slips presented.

3. Laundry deliveries should be examined promptly, and missing items should be reported immediately.
Each residence hall has coin operated washing machines and clothes dryers.

LIBRARY

General Rules

Security Control. As a measure of personal security, the Library maintains a check-point at the door. A student or a member of the College community entering the Library must be prepared to present to the attendant at the door a College ID card. A visitor, upon entering the Library, is asked to sign a register, giving his name, address and reasons for visiting the Library.

As a means of assuring that no Library materials are inadvertently or intentionally removed from the Library without being properly charged out, each person leaving the building is requested to show the attendant all books and printed materials in his possession. Persons carrying briefcases, or any bag large enough to contain books or magazines, are requested to open these for routine checking by the attendant.

Smoking. Smoking is permitted only in the Smoking Lounge known as Foggy Bottom on the ground floor. Because of the fire hazard, smoking is not allowed in reading rooms or stack areas.

Food and Drink. To keep reading and study areas insect free and as clean as possible, food and drinks are not allowed in the building.

Circulation Rules

1. A student must present an ID card when borrowing a book from the Library. Since he assumes responsibility for all books charged to his card, the loss of the ID card should be reported immediately to the Library.
2. A book is loaned for a period of three weeks and may be renewed so long as no other reader has

placed a hold on it. To be renewed, a book must be returned to the Library.

3. A hold may be placed on a book that is in circulation. If requested, this book will be recalled after it has circulated for two weeks.
4. The borrower is responsible for the replacement of lost or damaged library materials.
5. A fine of five cents per day is levied on all overdue books and phonograph records.
6. Three notices will be sent as reminders that books are overdue. If an overdue book has not been returned within one week after the third notice is sent, the replacement cost of the book (or a minimum of \$10.00) is sent to the Office of the Comptroller where the amount is posted against the borrower's account.

Should the book (books) be returned after the charge has been entered on the account, only half of the amount will be refunded.

7. No more than three phonograph records may be borrowed at one time. The period of loan is five days, renewable unless a hold has been placed on the record.
8. Periodicals must be used in the building. They may, by special arrangement, be borrowed for class use.
9. There are special rules for borrowing books from the reserve room.
 - a. Overnight reserve books may be charged out one hour before closing. They are due one-half hour after the Library is open for business the following day. A request to borrow the overnight book may be submitted at any time on the day the book is to be borrowed.
 - b. Three-day reserve books may be charged out at any time and are due at 8:30 a.m. on the fourth day (2:30 p.m. on Sunday).

- c. Seven-day reserve books may be charged out at any time and are due at 8:30 a.m. on the eighth day (2:30 p.m. on Sunday).
- d. Reserve books may not be renewed.
- e. The fine on an overdue reserve book is twenty-five cents for the first hour and ten cents for all succeeding hours during which the Library is open.

Interlibrary Loans

For students in advanced research oriented courses, the Library will provide interlibrary loan services if, in the opinion of the student's professor, the materials desired are absolutely essential to his studies. Books that are currently in print at moderate cost should not be requested on interlibrary loan.

MAIL

Students must rent a post office box directly from the College Station, a Federal facility adjacent to the campus which also serves area residents. Students must advise all correspondents of their box number, since this is the only provision for personal mail. Special Delivery items must be addressed to the student at a specific residence hall to insure delivery.

The College provides daily delivery of on campus mail to administrative offices, faculty, residence halls and student offices.

MALE HOUSING ON WEEKENDS

Below are shown the regulations pertaining to housing of male guests on weekends in facilities provided in Ann Carter Lee Hall.

Reservations are made in the Office of Student Activities in ACL. Registration and payment for lodging are made in the Office of College Police in ACL.

1. The per night occupancy charge is \$3.00 payable in advance. This fee provides an assigned bunk bed with sheets, blanket, pillow, pillowcase, towel and

soap. Occupancy may begin at 5:00 p.m., Friday and at 3:00 p.m., Saturday. Single night guests must vacate the room by noon of the following day. All occupants must vacate the room from noon to 3:00 p.m. daily to permit cleaning.

2. The College assumes no responsibility for the loss of personal property or belongings of the occupant.
3. The occupant will not deface, damage, destroy or remove furnishings, bedding, towels or other equipment from the room and bath area. The occupant is liable for damage to or removal of furnishings from the room.
4. The occupant will admit no one to the room and understands that no visitation or personnel other than paid registered guests and College employees are allowed in the room.
5. The occupant will use only the bed assigned to him.
6. The occupant fully understands and acknowledges that College employees will be in the room from time to time.
7. Disruptive conduct or noises which interfere with activities in the building are not permitted. From midnight until 8:00 a.m., the occupant will refrain from noises or actions which might disturb others who may be sleeping.
8. In the event any disorderly conduct, disruptions, indications of danger, etc. develop in the room, the occupant will contact the College Police immediately.
9. Reservation will not be held after 8:00 p.m. Those without reservations, including male MWC commuting students, may secure accommodations, if available after 8:00 p.m., on a first come first served basis.

NOTICE TO LEAVE PREMISES

The Code of Virginia (18.2-129) states:

"Any person, whether or not a student, directed to

leave the premises of . . . any institution of higher learning by a person duly authorized to give such direction and who fails to do so shall be guilty of a Class 3 misdemeanor. Each day such person remains on the premises after such direction shall constitute a separate offense."

PAYMENT OF ACCOUNTS

Full payment of fees and tuition must be received by the due date, or satisfactory payment arrangements must be made with the Comptroller before a student will be permitted to register for classes. Any student whose full account, including charges such as library fines and lost book charges, Infirmary charges, parking tickets, and lost key charges, is not settled at the end of a semester will not receive grades, transcripts, graduate, or be eligible to return to the College until the account is settled or satisfactory arrangements are made to settle the obligation.

Full payment of the readmission application fees before the published deadline date is necessary before a student may select a residential room for the following year.

PERMISSIONS

1. Permission must be obtained from the Residence Director or person in charge of the residence hall:
 - a. for male guests (or female in the case of male residence units) to enter students' rooms except during visitation (open house). This also applies to residents in coeducational housing.
2. Permission must be obtained from the Dean of Student Services for:
 - a. changes in room assignments and residential or commuting classifications;
 - b. remaining at Commencement or beyond the designated period after examinations;
 - c. private residence hall parties or group parties in

- other approved locations on campus when alcoholic beverages will be served;
 - d. room-to-room selling by students in the residence halls;
 - e. group parties in approved locations on campus; and
 - f. banquet licenses for group parties.
3. Permission must be obtained from the Office of Student Records to:
 - a. withdraw from the College.
 4. Permission must be obtained from the Office of Student Activities in Ann Carter Lee Hall for:
 - a. the use of College facilities (space and equipment).
 5. Permission must be obtained from the Vice President for:
 - a. group transportation under College auspices by College-owned buses and vehicles.

RECREATIONAL USE OF GOOLRICK HALL

Below are shown the procedures to be followed for the recreational uses of facilities in Goolrick Hall.

1. A student, faculty member or full-time employee must show his ID card and sign-in with the person on duty at the south entrance to Goolrick. At sign-in, the user must write his name, the time and the area to be used for recreational purposes. (Only persons holding blue, yellow or white validated ID cards may use the facility.)
2. A student, faculty member or full-time employee may bring **one** guest. The guest must be signed in and accompanied at all times by the student, faculty member or full-time employee.
3. Upon departing Goolrick, the student, faculty member or full-time employee must sign out by placing the time of departure adjacent to his name.
4. Abuses to these procedures which may include

damage to facilities or theft of equipment either by the student, faculty member, full-time employee or by a guest of one of the above may result in loss of privileges, compensation for losses, dismissal from the College, termination of employment or other penalties as deemed appropriate.

5. Specific hours for use of the swimming pool, main and auxiliary gymnasiums, paddle ball court and weight rooms are posted each semester.

Students are reminded that the tennis courts and playing fields are available for recreational use when not utilized for class or intercollegiate teams.

SALES

Sales conducted by outside commercial or charitable organizations may not be conducted in the residence halls. Deliveries and collections may not be made to individual student rooms by non-students.

STUDENT HOUSING CONTRACT

Student housing is available under the following contract terms.

College residential accommodations are available only for full-time students registered for twelve (12) or more credit hours per semester. Only College assigned occupants may reside in dormitory rooms or houses. A student must occupy the room assigned by the Office of Dean of Student Services, and may not change a room assignment without permission from this Office. In case of withdrawal during the academic year the student is required to vacate his/her room within forty-eight (48) hours after withdrawal date.

No overnight visit(s) are permitted in any room by members of the opposite sex.

The furnishings provided by the college consist of a bed, mattress, chest of drawers or a dresser-desk, and chair. Not included are pillows, blankets, linens, towels, study lamps, irons, curtains, or bedspreads. No furnishings in students' rooms, lounges, parlors, or any other

areas of the dormitory may be removed without prior permission from the Residence Hall Director. Students are not permitted to construct/build any items such as lofts, bunks, etc., in any room or any other areas of the dormitory.

Provisions for storage of trunks, and large suitcases are made in each residence hall, and all articles to be stored must be labeled with student's name and room number before being stored. Each student is issued a key to his/her room during the duration of this contract. *The College is not liable for loss of or damage to any personal property belonging to a student.*

The following items are prohibited in student rooms: air conditioners, personal refrigerators over sixty watts, cooking and heating appliances, exterior radio or TV antennas, firearms, ammunition, firecrackers, or similar explosives, kegs of beer, and illegal drugs. No occupant or visitor is permitted to collect and/or assemble, any amount of flammable material which could constitute a fire hazard anywhere within the dormitory area; nor is an occupant or visitor permitted to kindle any type of fire within the dormitory other than a match or lighter for the purpose of lighting cigarettes, cigars, or pipes. No animals or pets except fish, are permitted anywhere in the dormitory. The College Police will remove from the campus any pets with the costs borne by the student violating the regulation.

Each student is responsible for the general condition of the premises assigned to him or her, including damages, defacement, and general cleanliness. Charges for damages or defacement will be assessed the occupants, and must be paid promptly. Charges for damages to or defacement of any area in common use, such as bathrooms, lounges, recreation rooms, parlors, or corridors, may be assessed equally against residents in the affected area. Any condition amounting to a sanitation hazard shall likewise be remedied at the expense of the responsible resident(s).

If for any reason a student's roommate withdraws

from the room, the student remaining in the room, with the approval of the Dean of Student Services, may have the privilege of one week to seek another roommate of his/her choice. After this period the College reserves the right to make assignments to fill vacancies.

Guests in a residence hall must sign a guest book in the residence hall office. A guest is defined as any person in a Residence Hall to which he or she is not assigned a room by the College. Mary Washington College students of the same sex are not required to sign the guest book unless attending a group party in the residence hall. Guests of the opposite sex (maximum three (3) per student assigned to the room) may visit in a room only during the specified hours of visitation. Guests are not permitted in Residence Halls during Reading Days. During the Examination Period upperclass residence halls, with proper petition submitted to the Dean of Student Services, may have visitation. Overnight guests of the same sex visiting in the residence hall must be registered in the guest book and may remain no longer than two (2) consecutive nights.

Members of the immediate family of a student (father, mother, sisters, brothers, grandparents) may visit a student in his or her room at any time until the closing hour of the residence hall.

Soliciting and peddling in the residence halls are prohibited, except with prior written permission of the Dean of Student Services. Collections from, or deliveries to, individual student rooms, are not permitted.

The College reserves the right to (1) change any room assignment or rate; (2) enter any room for routine or emergency maintenance, cleanliness inspections and other valid causes; (3) control use of rooms in the event of an epidemic; and (4) terminate the housing contract for violation of any of the provisions of this contract including visitation or for other reasons deemed sufficient by the Dean of Student Services.

Opening and closing dates and times to begin and terminate room occupancy are specified in the College

Calendar and must be observed. Residence halls will be closed during vacation periods and no student will be permitted to remain in a residence hall during these periods.

Between semesters and during the first and second semester vacation periods students may store their bicycles in their rooms.

This contract is binding for the academic year. A student who abandons the room during a semester, to reside off campus, will be charged room and board for the remainder of the semester. The Dean of Student Services may exempt a student from the contract in extreme circumstances.

In keeping with the College policy, housing assignments are made without discrimination by reason of race, color, religion, national origin, age, marital status, or political affiliation.

SMOKING

Smoking is not permitted in the Library (except in a room designated for that purpose), in George Washington, duPont and Monroe Auditoriums or in the gymnasium, locker rooms or swimming pool area of Goolrick Hall. Smokers in any of these areas may be asked to leave by any member of the College community. Failure to leave when asked may result in punishment.

Smoking is permitted in classrooms unless there is a specific objection from the instructor or a class member.

TRASH DISPOSAL

Trash in a residence hall is to be deposited in designated areas and is removed on a regular schedule. Students are expected to remove trash from their rooms and deposit it in designated areas.

TRUNKS

Small chests or uncovered footlockers that can be incorporated in the room furnishings are permitted in

student rooms. Large trunks must be labeled and stored in the trunk room. Trunks, footlockers and suitcases may be left in College storage rooms over the summer, tagged in accordance with instructions from the Dean of Student Services. Provisions do not exist for summer storage of items not contained in trunks, footlockers, and suitcases. The College assumes no liability for stored items.

USE AND SCHEDULING OF COLLEGE FACILITIES

The guidelines for assignment and use of institutional space are outlined below.

1. College space may be used by any student or group of students when it does not disrupt academic activities, scheduled events, College functions, or other normal pursuits that take place in the area and when such use is not physically destructive or unlawful.
2. The Dean of Student Services, in cooperation with those who have reserved space, may develop and make available, in advance, specific provisions to govern student conduct at a given event.
3. The Office of Student Activities or other College personnel are authorized to ask any student using or occupying College space in an adverse way or engaging in disruptive conduct to leave. The person may incur disciplinary action by the College or prosecution by the civil authorities.
4. Space must be reserved at least ten days in advance to insure its availability. Reservations for space should be made with the appropriate administrative official as listed, as well as listed with the Office of Student Activities.

Dean—Academic buildings (all spaces within Combs, Chandler, duPont, Goolrick, Log cabin, Melchers, Monroe, and Pollard Halls, including Klein Theatre in duPont Hall)

Outdoor academic instructional areas (tennis courts and playing fields)

Dean of Student Services—All spaces in all residence halls and houses

Student Recreation Room, lower level, Seacobeck Hall

Ball Circle, Westmoreland Circle, and all other outdoor areas adjacent to residence halls and houses

Amphitheatre

Hugh Mercer Infirmary

Office of Student Activities—Ann Carter Lee Hall

Auditorium, George Washington Hall

Dean of Admissions and Financial Aid—Conference Room, third floor (Room 309), George Washington Hall

Librarian—All spaces in the Library

President—Board Room, first floor (Room 105), George Washington Hall

Anne Fairfax House

Hamlet House

Trench Hill facility

All non-College individuals, organizations, and groups desiring the use of College facilities must submit their requests in writing to the Office of the Vice President of the College, Room 15, George Washington Hall. This includes the use of space requested by College personnel for any off campus organization or group.

The procedures for scheduling College space are:

1. Determine a clear date and time at least ten (10) days in advance, see the appropriate person above, and submit a request for the space. Once approved, provide the details of the meeting to the Office of Student Activities so the event will be listed in the *College Bulletin*.
2. Provide the Office of Student Activities with a list of

- the equipment and supplies needed for the event.
3. Should the event be cancelled, notify immediately the individual with whom the space was scheduled and the Office of Student Activities.
4. The sponsoring organization or individual will be billed for food and beverages requisitioned for the event.

VISITATION

For rules and regulations pertaining to Visitation, see the section with the same heading under the **Student Rules** section of this chapter.

WITHDRAWALS

There are two types of withdrawals from the College; voluntary, in which the student initiates the action; and involuntary, in which appropriate authority at the College initiates the action.

1. Voluntary. A student who elects to withdraw from the College during a semester must report to the Office of the Dean to obtain forms and instructions. The withdrawal procedure consists of the following:
 - 1) Completion of the Official Withdrawal from the College form
 - 2) Clearance from designated officials of the College
 - 3) Payment of all outstanding financial obligations to the College
 - 4) Submission of the Parental Authorization to Withdraw, if applicable
 - 5) Return of the I.D. card (and key to the Commuting Student Lounge, if applicable) to the Office of the Dean

No grades for the semester will be recorded on the permanent record; however, a notation of withdrawal and the date will be made. A student having officially withdrawn from the College may be read-

mitted with the academic standing held at the end of the last semester of completed work unless otherwise stipulated by the Dean of the College.

2. Involuntary. A student who is required to withdraw from the College, either by action of the Honor Council, Joint Council or as a result of an Administrative Hearing, must report with an official from the appropriate Council or from the Administration to the Office of the Dean of Student Services. Withdrawal procedures will be initiated and completed by that office.

A student who withdraws under accusation of an honor violation must report with an Honor Council representative to the Office of the Dean of Student Services where withdrawal procedures will be initiated and completed.

A student who is expelled by action of either the Joint Council, Honor Council or an Administrative Hearing or one who withdraws under accusation of an honor offense is not eligible for readmission and is not permitted to return to the campus.

Student Rules

The following rules have the mutual agreement of the Student Association, the Office of the Dean of Student Services and the President of the College. The Judicial Council, with the cooperation and assistance of all residents, has the responsibility to implement these regulations.

Each residence hall is supervised by a College official who is responsible to the Dean of Student Services. The official, or his appointed representative, must remain on duty in the building at all times. In addition, each of the residence halls is under the general supervision of a representative of the Student Association who is the House President. The House President is elected by the

residents in the spring for the following session and is responsible to the Student Association and to the residents. He or she has the following responsibilities:

1. scheduling a meeting of the hall at the beginning of the year and explaining the regulations of the College and the Student Association;
2. assisting residents in determining whether or not they wish to establish additional regulations for their particular hall or house
3. guiding and counseling occupants in the housing unit when conflicts or problems arise; and
4. handling grievances within the particular housing unit.

CLOSING HOURS, RESIDENCE HALLS

1. All residence halls are locked by the Residence Director or person in charge at the following times: Sunday through Thursday—12:00 midnight; Friday and Saturday—2:00 a.m.
2. A student leaving the residence hall after the closing hour is urged to notify the Office of College Police of his leaving. Students who leave the residence hall after the closing hour must leave the campus immediately.

COMMUTING STUDENTS LOUNGE

Rules and regulations for use of the Commuting Students Lounge have been established by these students. Failure to observe these regulations will be handled by the commuting student's officers—specifically the judicial contact—in consultation with the campus judicial chairman. Penalties may include official warnings, fines, and/or loss of lounge privileges. As members of the Mary Washington College Community, the commuting students are responsible for all the rules and regulations of the College. The regulations for the residential halls are included *especially* if the commuting students wish to visit the residence halls. Any violation of

the visitation regulations by a residential student or commuting student will be handled by the Campus Judicial chairman.

1. No alcoholic beverages are allowed in the Commuting Students Lounge, except when officially declared private for the purpose of having a party.
2. Individuals are responsible for cleaning up their own areas, i.e. coke bottles, "C" shop dishes, etc.
3. Extensive volume or abusive language will not be tolerated.
4. Physical abuse of furniture will result in prompt corrective action.
5. Volume of TV, radios or stereos will be at moderate levels.
6. Residential students are allowed in the Lounge only when accompanied by a commuting student.
7. The use of the Commuting Students Lounge by commuting student related organizations must be cleared with the commuting student executive committee 2 weeks ahead of time.

DESK DUTY

To cover the residence hall desk during those hours when paid Desk Aides are not on duty every hall resident is required to serve some time on desk duty. This procedure was established as a condition for present visitation privileges. Any resident refusing to cooperate with this system will have all privileges of the front desk and visitation suspended for a period of time specified by the House Council. A system of Hall Offenses provides punishments for infractions such as failure to report for duty at the assigned time.

DRINKING

Intoxication or consumption of alcoholic beverages in public violates Virginia Statute, and violations will be handled by the Campus Police. The applicable Virginia

laws governing drinking are stated under the College Regulations shown elsewhere in the *Handbook*.

Students are responsible for their behavior at all times regardless of their physical state. Any student whose behavior is offensive, disruptive, or destructive, whatever the cause, violates the acceptable standards of student conduct at Mary Washington College. The responsibility of the Student Association extends to the perimeter of the College grounds. Infractions will be referred to the Campus Judicial Court—Joint Council of the Student Association—and punishment could result in suspension or expulsion for flagrant and/or chronic violations. The Judicial System is concerned only with the student's behavior and not with the causes of such behavior.

GROUP PARTIES

The students of a residence hall may request that a public area of that residence, the basement room of Seacobeck Hall or the Ballroom of Ann Carter Lee Hall be declared "private" for the purpose of consuming beer at a party. The request for use of any of these areas must be made to the Dean of Student Services.

In case of conflict between two organizations for use of Seacobeck or Ann Carter Lee Halls, consideration will be given to that organization which has had the least number of functions to date. Because the official function of Class Council is to plan social activities for the entire campus, they have priority over other organizations which require the use of Seacobeck or Ann Carter Lee Halls. When a campus-wide activity is planned by Class Council, no other similar social activity (residence hall party, club or organization party) may be held simultaneously.

Residence Halls

The following procedure shall be followed for a residence hall¹ party:

1. A form providing a list of details of the party must be completed and submitted to the Dean of Student Services at least **seven** days before the event.
2. In consultation with the Residence Director or Administrative Aide, the House Council must give its endorsement to the plan.
3. The students of the residence hall must be informed of the specifics, and a vote of approval must be obtained from 80 per cent of the entire population of the hall.
4. The plan must be submitted to the President of Campus Residential Council for approval.
5. Copies of the plan must then be submitted to the Dean of Student Services.
6. The residence hall President or Vice President and the Hall Judicial Chairman must be within the hall to ensure that a party functions properly.
7. During these "private" parties, a student may enjoy personal visitation in his own room. To implement this, a second sign-in point must be established to register guests for visitation. **In addition, hall officers are to ensure that no student or guest may enter or leave a party or a residence hall room carrying an opened container of alcoholic beverage.**
8. The maximum numbers of individuals permitted in the party areas of the residence halls are listed below. These maximums were derived by a joint committee composed of the House Council in each hall and three members of the College administration. The numbers refer to the total individuals permitted in the area at any time. The areas designated for parties are the foyers and parlors unless otherwise noted.

Anne Fairfax Annex	35
Ball	250
Custis Recreation Room	100

Brent	55
Bushnell	175
Recreation Room	75
Framer	75
Jefferson	300
Madison (Basement only)	110
Marshall	200
Marye	35
Mason	225
Recreation Room	200
Randolph	225
Recreation Room	175
Russell (upper and lower combined)	300
Virginia	300
Recreation Room	50
Willard	175
Westmoreland (Basement only)	200

9. Expenses incurred for a party are the responsibility of those sponsoring it. No admission fee, collections at the door or donations at the party will be permitted.
10. Residential hall parties may be scheduled for Friday and Saturday nights and the night preceding an official College break and the first reading day. Each time a residence hall wishes to declare itself "private," it must follow the above procedure.
11. Group parties will not be permitted before registration, during reading days, examinations or during the period from the end of examinations to and following Commencement.
12. Non-alcoholic group parties (birthday, shower) and other social functions should be held with all due consideration of other residents.

¹As used here the term residence hall refers to all occupants of the dormitory.

Seacobeck Hall—capacity 450

The basement room of Seacobeck Dining Hall may be reserved for private parties by any established and

recognized College organization, club, residence hall or unit thereof, provided appropriate approval is first obtained through the Office of the Dean of Student Services. Admission may be charged to these parties; however, a banquet license must be obtained by the reserving group for the serving of beer. Requests to the proper state official for a license must be submitted at least two weeks in advance. Appropriate procedures regarding the use of this facility are the responsibility of the Office of the Dean of Student Services.

Ann Carter Lee Hall—capacity 950

The Ballroom of Ann Carter Lee Hall may be reserved for parties by any established and recognized College organization, club, residence hall or unit thereof, provided appropriate approval is first obtained through the Office the Dean of Student Services. Groups holding parties in the Ballroom may charge admission. Beer to be served at these parties must be obtained through the "C" Shop, and personnel must be employed to serve the beer. Appropriate procedures regarding the use of this facility are the responsibility of the Office of the Dean of Student Services.

GUESTS

Anyone in a residence hall to which he or she is not assigned a room by the College is considered a guest. Guests must sign the Guest Book in the residence hall office (exception: MWC students of the same sex). Guests of the opposite sex must sign the Guest Book, be escorted to a student's room by that student and may remain in the room only during the specified hours of "Visitation." All overnight guests of the same sex must sign the Guest Book and may remain no longer than two consecutive nights, except with permission of the Residence Hall Director. For group party situations the term Guest refers to anyone not living in the residence hall and each person must sign the Guest Book (includes

members of opposite sex, same sex, on campus, off campus, out-of-town guest).

Members of the **immediate** family of a student may visit a student in his or her room any time until the closing hour of the residence hall.

Non-students (excluding members of the immediate family) and guests of the opposite sex will not be permitted to visit a student's room during Reading Days, examination days and those days from the end of examinations through Commencement.

Should an upper-class residence hall wish to include visitation during the dates designated as the examination period, a written affirmative petition signed by 80 per cent of the residents must be presented to the Dean of Student Services at least two work days before the first examination.

All guests must abide by the rules and regulations of the College, and the student is responsible for the conduct of his guest at all times. Any damages to property will be paid for by the students and/or guests.

The desk aide has the right to stop and question any person entering the residence hall to determine his or her purpose for being there.

PENALTIES FOR VIOLATIONS OF STUDENT ASSOCIATION AND RESIDENCE HALL OFFENSES

1. In cases involving minor infractions of the rules, the student is dealt with by means of the system of automatic punishments (hall offenses) within the judicial department of the Student Association. Administered by the Residence Hall Judicial Chairman or the Campus Judicial Chairman punishments cover Student Association and residence hall offenses and are not cumulative from one session to another.

The President of the Student Association, the Campus Judicial Chairman or the Residence Hall Judicial Chairman, at his discretion, may require a

student to appear before the Campus Judicial Court for one or more infractions of the rules.

The penalty for the accumulation of more than three hall offenses will be handled by the Campus Judicial Chairman in consultation with the Residence Hall Judicial Chairman. Action taken may range from a letter of warning, to a possible fine up to \$10.00, to a possible trial before Campus Judicial Court.

2. Minor infractions that constitute a hall offense include:
 - a. after one warning, refusal to observe study hours in the residence hall or residential unit or disturbing others;
 - b. not signing in/out guests of the opposite sex properly; and
 - c. leaving guests of the opposite sex unaccompanied in areas other than public parlors.

Two hall offenses will be given for not reporting for desk duty at the assigned time. Refusal to perform desk duty will result in privileges of the front desk and visitation suspended for a period of time specified by the House Council in consultation with the Campus Judicial Chairman.

3. Major infractions which constitute more serious action include:
 - a. leaving doors open after hours;
 - b. having a member of the opposite sex in room and/or residence hall when there is no visitation;
 - c. refusal to perform desk duty or to show up for the assigned time; and
 - d. any other violations determined by the Campus Judicial Chairman to be major infractions.

In cases involving serious infractions of the rules, the Campus Judicial Court or the Joint Council may withdraw certain privileges from students who have violated College regulations. Punishments range,

according to the seriousness of the offense, from the withdrawal of the privileges concerned in the infraction, to social probation, to strict campusing or a modification thereof or to suspension for infractions of a more serious nature. In cases of a very serious infraction, expulsion from the College may be in order upon recommendation of the Joint Council and approval by the President of the College.

4. Possible punishments include:
 - a. assignment of extra desk hours;
 - b. assignment of the responsibility for checking doors at the closing hour; and
 - c. forfeiture of room on campus for a specified period of time. This punishment may be given if a student ignores major Student Association regulations concerning visitation.
 - d. *Social Probation*. A student placed on social probation must appear before the Joint Council if he violates a major Student Association regulation (e.g. visitations or breaking imposed campus penalties) and may be subject to expulsion.
 - e. *Campus*. Campused students are not permitted to leave the campus except to attend church services. These students may engage in on campus recreational activities provided by the College and may have dates on campus.
 - f. *Strict Campus*. A student who has been penalized with strict campus will be subject to the following:
 1. may not have callers of the opposite sex or be signed into another residence hall;
 2. may not attend dances or other all-college recreational or social events;
 3. may spend the night only in his residence hall;
 4. may not be absent from the campus except to attend church services; and

5. will be recorded as suspended for the remainder of the session if he withdraws voluntarily from the College.

Penalties regarding campus and strict campus do not pertain to holidays or between semesters

- g. *Suspension and Expulsion.* In suspension and expulsion the student involved must leave campus within 36 hours after the penalty has been imposed and following consultation with the Dean of Student Services.

Suspension: A student suspended from the College may not reapply for resumption of his studies until the designated time and then he must do so to the Committee on Admissions.

Expulsion: A student expelled from the College is permanently ineligible for readmission.

5. Notification of Parents. Parents or guardians will be notified by the Dean of Student Services of the violation and penalty imposed by the Joint Council. In cases involving suspension or expulsion, the parents or guardians will be notified immediately by telephone and by letter from the Dean of Student Services.
6. Both the Campus Judicial Court and the Joint Council may impose penalties other than those listed.

RESIDENCE HALLS

1. Members of the opposite sex are allowed in student's room only with the permission of the Residence Director or person in charge, except during visitation hours.
2. The observance of study hours may be established by each upperclass residence hall or unit. Consideration of others is expected at all times. Record players and other musical instruments should be kept at a volume that cannot be heard outside the occupant's room.

3. The established study hours in all freshman residence halls are from 7:00 p.m. to 10:00 p.m. Sunday through Thursday.
4. Strict Study will be in effect during Reading Days and examination periods.

See additional regulations for residence halls listed under "Student Housing Contract" in the **Administrative Regulations** section of this chapter.

RESIDENCE HALL KEYS

1. Any student returning to campus after the closing hour must obtain a key from the Office of College Police in Ann Carter Lee Hall. The person on duty will record the student's name and key number, request that he show his **student identification card** and **require that he sign for the key**.

No student will be issued a key without an identification card. If the student does not have an identification card, he must call someone to bring it to the Office of College Police before a key will be issued. If the student cannot obtain his identification card by this means, he must call the Residence Hall Director or Administrative Aide to admit him to the hall.

Once a key has been issued the student must deposit the key in the wooden box placed right inside the main door of the residence hall and notify the Office of College Police (Extension 234) of his safe return. This should be accomplished within 15 minutes of the time that the key was issued.

2. For his own safety, a student must enter his respective hall immediately upon returning to campus after the closing hour.
3. When using the doors after closing hours, a student must make sure that the door locks securely behind him.

A student may key into a residence hall other than his own. In such a situation, the student must give to

the Office of College Police the name of his own residence hall and the residence hall to which he is going.

4. *The following constitute key violations:*
 - a. failure to notify the Office of College Police of safe arrival to the residence hall within 15 minutes after obtaining key;
 - b. failure to deposit key in appropriate box immediately after safe arrival; and
 - c. failure to present MWC ID card to a police officer.
5. A student who does not return the key immediately upon entering the residence hall will be dealt with through the system of automatic punishments.
 - a. For the *first offense*, the student will receive a *written warning* from the Campus Judicial Chairman.
 - b. For the *second offense*, the student will receive *two hall offenses*.
 - c. For more than *three offenses*, the student will be dealt with individually by the *Campus Judicial Chairman who will then decide the action deemed necessary*.
6. A fine up to \$25.00 payable to the College may be given a student who loses a key which has been signed in his name. The punishment will be decided upon by the Campus Judicial Chairman.
7. In order to provide for the safety of the other students, a student must not duplicate a key or allow a key to be duplicated. Such duplication constitutes a **fraud**, and offenses will be dealt with by the Honor Council.
8. A student who gives his key to another person is subject to loss of key privileges for the remainder of the academic year.

SEARCHES AND SEIZURES

1. Appropriate College personnel may make reasonable inspections of the College premises, including residence hall rooms, for maintenance and safety purposes. This, of course, would not involve examining the students' personal property. No warrant is needed for such an inspection. Such inspection should be routine and reasonable notice should be given.
2. If College personnel have reason to suspect a maintenance problem of an emergency or reasonably critical nature, such as to render notice unfeasible, they may go into a dormitory room to investigate and to perform necessary maintenance. Again, no warrant is needed.
3. If the College authorities have reasonable cause to believe that a College rule is being violated in a manner which prejudices the proper and efficient operation of the College for the welfare of the student body generally, the College authorities may inspect the student's room for the purpose of investigating the violation and enforcing the College's rules. If there is reasonable ground for **belief** that the violation is taking place, the search is necessary for the investigation of the violation and the enforcement of the rule, and action against the offender is limited to administrative procedures as distinguished from criminal proceedings. No search warrant would be required.

The Dean of Student Services accompanied by the Residence Hall Director and a student hall official should participate in such a search. The College Police may assist in such a search.

4. If the search is to be made for the purpose of investigating a violation of the criminal law as opposed to a College rule, a search warrant must be obtained even though actual prosecution may not be contemplated.

5. There are situations in which searches can be made of private residences without search warrants. Examples of these are—the search of the area under the **immediate personal control** of a person being arrested, the invasion of a person's home in hot pursuit or a search made when it is not reasonably possible to get a search warrant. These are all extraordinary situations.
6. Evidence observed by College personnel under situations above may be used in Court in a criminal prosecution as well as in a College disciplinary proceeding. However, in order for this to be the case, the inspections made under situations listed above must have been made in good faith and not as a subterfuge or excuse to obtain evidence not otherwise obtainable.

SMOKING

Smoking of tobacco is permitted in most areas of the College, including classrooms, unless there is a specific objection from the instructor or any member of the class. Those who smoke are responsible for any damage incurred to College property and are expected to comply at all times with safety regulations and health standards.

Smoking is not permitted in: George Washington, DuPont and Monroe Auditoriums and the gymnasium, locker rooms or swimming pool areas of Goolrick Hall.

Any student or administrative member can ask a smoker to leave these areas. Failure to cease smoking when requested to do so can result in punishments ranging from a written reprimand to strict social probation.

STUDENT ASSOCIATION FACULTY DINING PLAN

Students have the privilege of inviting faculty members to be their guests at the College dining hall. Student hostesses must sign up 24 hours in advance in the Office of Student Activities in Ann Carter Lee Hall and pick up the ticket for which there is no charge.

STUDENT-FACULTY DISPUTES

An Academic Review Board composed of elected students, faculty members and the Dean of the College exists to hear complaints between a student and a faculty member which have not been resolved at a lower level. The Board will consider complaints brought by a student such as classroom attendance and performance, grading practices, unreasonable tests, papers and assignments, inaccessibility for assistance outside of class and unwillingness to listen or insensitivity to reasonable suggestions and problems. Details of the procedure and the responsibility of the Board may be obtained from student departmental representatives or from the Dean of the College.

VISITATION

The term visitation refers to a College policy which permits a member of the opposite sex to visit, upon invitation, a student in his or her residence hall room. Visitation is permitted in freshmen residence halls (Custis, Madison, Mason, Randolph and Willard) on Friday and Saturday from 11:00 a.m. to 2:00 a.m. and from 11:00 a.m. to midnight on Sunday. In Russell, an upperclass residence hall, visitation is permitted on Wednesday and Sunday from 11:00 a.m. to midnight and on Friday and Saturday from 11:00 a.m. to 2:00 a.m. In other upperclass halls, visitation is permitted from 11:00 a.m. to midnight Sunday through Thursday and from 11:00 a.m. to 2:00 a.m. Friday and Saturday. Guests must be signed out at least five minutes before the closing hour in all residence halls.

Visitation is not permitted before registration, during reading days, examinations or during the period from the end of examinations through Commencement. Should an upperclass residence hall wish to include visitation during the dates designated as the examination period, a written affirmative petition signed by 80 per cent of the residents must be presented to the Dean of Student Services at least two work days before the first examination.

Each resident in a hall is expected to serve as a "non-paid desk aide" during the hours when paid desk aides are not on duty. This insures desk coverage so that visitation procedures can function.

Any resident refusing to cover the desk may have all desk privileges suspended for a period of time specified by the House Council in consultation with the Judicial Chairman of the Student Association. If the desk is not adequately covered, the Judicial Chairman of the Student Association with the Dean of Student Services reserves the right to suspend visitation privileges in the residence hall.

VISITATION REGULATIONS

1. Members of the opposite sex are allowed in a student's room only during the specified visitation hours.
2. The Residence Director or person in charge may permit visitation in a student's room during moving in or moving out of a room.
3. Specific regulations regarding visitation include:
 - a. guests of the opposite sex must enter through the front entrance of a residence hall and must be signed in and out at the main desk upon entering and leaving;
 - b. there may be no more than three members of the opposite sex signed in to one student at any given time except members of the immediate family;
 - c. a student must be responsible at all times for the actions of his or her guests; and
 - d. unaccompanied persons of the opposite sex found in areas other than public parlors will be detained, questioned and are subject to arrest for trespassing.

Men and women living in coeducational residence halls who wish to visit members of the opposite sex in the same hall during visitation hours must sign in and

out in the Guest Book at the main desk. Permission must be obtained from the Residence Director at any other time a student needs to go to the room of another student of the opposite sex living in the same residence hall.

Visitation Violations—The College Administration has delegated to the Student Association responsibility for enforcing visitation regulations and a variety of other regulations pertaining to the operation of the residence halls. Full opportunity will continue to be given to the Association to fulfill this responsibility, and it is expected and anticipated that it will do so. However, should this delegated responsibility in regard to the enforcement of regulations, including visitation, not be effectively implemented by the Student Association, the College Administration will act in such manner as it deems appropriate to insure enforcement.

Student Affairs

The Student Association

The Student Association at Mary Washington is an important part of student life. Upon matriculation into the College, a student automatically becomes a member of the Association. All students are encouraged to become active members, so that the Association is a truly representative body of student thought and opinion, voicing the needs and the concerns of the student body.

SA Purpose

The purpose of the Student Association is to work for a better College community through the development and strengthening of individual responsibility, citizenship and honor; to share with the faculty and the administration the obligation of respecting and promoting the traditions, standards and objectives of the College; and to instill the convictions of self government and democracy in every student.

The Student Association officers acknowledge to the students of Mary Washington College the following obligations: to actively represent student opinion; to respect the rights of the individual; to cultivate and uphold the academic and social atmosphere conducive to the fulfillment of the aims of the College; to promote communication, cooperation and understanding among students, faculty and administration; to stimulate awareness of national and international affairs and their importance to the individual; to promote environmental improvements necessary for the welfare of the students; and to affirm that the Student Association shall continue as a democratic body.

STUDENT ASSOCIATION ORGANIZATION

I. EXECUTIVE

The executive branch of the Student Association is the Executive Cabinet, a body comprised of the five SA officers, which acts under the direction of the President of the Student Association. The President is the official spokesman of the Executive Cabinet of the Student Association.

Executive Cabinet

The Executive Cabinet represents the student body on all matters of joint concern between the administration of the College and the student body. The Executive Cabinet is the highest SA body on campus, and its members are the chairmen of the executive, legislative and judicial branches of the Student Association.

II. LEGISLATIVE

The legislative branch of the Student Association is the Senate. Each residence hall has at least one Senator. Those halls containing more than fifty students shall be represented by one Senator for each fifty students and one additional Senator when an increment of fifty is exceeded by thirty. The commuting students are represented by one Senator for every full-time equivalent of fifty commuting students.

While a Senator's primary responsibility is in representing his constituency, he also participates actively in one or more of the Senate Committees to improve college life.

The Vice President presides over the Senate, and the members of the Executive Cabinet are *ex-officio* members. The Senate is organized into standing and temporary committees for the efficient performance of its duties. All legislative powers are vested in the Senate. A proposal which passes the Senate shall be presented to the Executive Cabinet before it is referred

to the appropriate body. The proposal may be approved by the Executive Cabinet or, if vetoed by the Executive Cabinet, shall be returned to the Senate for debate. A two-thirds vote of the Senate shall override the veto.

Standing Committees of the Senate

The Chairmen of the standing committees of the Senate are elected by the student body in the spring.

Interested students who are not Senators are encouraged to volunteer for service on the committees.

Finance Chairman oversees the money allocated to the Senate. Each Senate committee submits a budget to the Finance Chairman who shall make proper allotments from the Senate funds. The Finance Chairman shall oversee the administration of Senate funds.

Publicity Committee provides campus publicity for any event or activity of the Association.

Rules and Procedures Committee handles all campus-wide elections, as well as smaller group elections. It also reviews, revises and edits all rules concerning the Student Association as stated in the Constitution and the *Student Handbook*.

The Chairman should attend the first Residential Council meeting in order to explain the procedures by which the districts are divided and Senate elections are held.

Special Projects Committee brings events of varying interests to the campus. This Committee organizes special service events, such as voter registration, the bloodmobile, concerts, speakers and informative panel discussions on topics of student interest. It organizes special campus events and studies the possibility of improvements where deemed necessary. The responsibility for informing the student body of events of the nation, state and community rests with this Committee.

Student Organization and Procedures Committee is

responsible for the nominations to the Executive Cabinet of student members to all Student-Faculty Committees. This Committee also forms subcommittees as necessary to study any student government changes in structure or procedure.

Student Welfare Committee studies and reports its findings on any aspect of student concern, i.e., the Infirmary, dining hall, laundry and security force. The Committee also studies the possibilities of any project that would be of benefit to the entire student body.

III. JUDICIAL

A. The Residence Hall Judicial Chairman

The Residence Hall Judicial Chairman shall administer punishments for hall infractions and certain other minor infractions; he will act as the mediary between the accused and the Campus Judicial Court and Judicial Chairman; and he will accompany the accused to a Joint Council trial if an appeal is made.

Procedure for Investigation of Social Infractions:

1. Upon notification of a social infraction (by a Residence Hall President, Administrative Aide, Residence Director) the Residence Hall Chairman shall immediately contact witnesses and/or others involved. If there are conflicting accounts of the incident, written statements must be obtained.
2. If there is sufficient evidence, and if the Campus Judicial Chairman advises, the Residence Hall Chairman must confront the suspected offender, relate the circumstances as he understands them, and inform the student of his rights:
 - a. The suspected offender does not have to say anything.
 - b. The suspected offender is on his honor

while discussing the circumstances of the case. If the Residence Hall Chairman feels that upon preliminary investigation a trial is warranted, he immediately contacts the Campus Judicial Chairman. Upon confirmation, from the Campus Judicial Chairman, he then immediately informs the accused that a trial will be held.

- c. The suspected offender may have an open or closed trial.
- d. The suspected offender may have character witnesses.
3. Accusations must be made within 4 school days after the incident.
4. The Campus Judicial Chairman informs the suspected offender of when the trial will be held.

B. The Campus Judicial Court

The Campus Judicial Court shall be composed of the Campus Judicial Chairman and eight elected members, two from each class—freshman, sophomore, junior and senior. The Court shall hear those cases referred to it by the Residence Hall Judicial Chairman.

Procedure for Campus Judicial Court Hearings:

1. The Residence Hall Judicial Chairman and the suspected offender are introduced to the Court by the Campus Judicial Chairman.
2. The Residence Hall Judicial Chairman briefly relates to the Judicial Court the circumstances of the case and/or other facts relevant to the case.
3. The Council may ask questions after each testimony.
4. The Chairman reminds the suspected offender that he is on his honor to tell the truth, that

he does not have to testify and that character witnesses may testify if so desired.

5. The Chairman asks the suspected offender to relate the circumstances surrounding the case to the Court. After this, the Residence Hall Judicial Chairman may question the offender.
6. Any other witnesses are then escorted into the courtroom.
7. The suspected offender has the opportunity to cross-examine and raise any questions he may have.
8. After testimony the Chairman adjourns the Court for deliberation. The Council must reach a unanimous decision after discussion.
9. The Court is reconvened and the Chairman announces the Campus Judicial Court's decision.
10. The Campus Judicial Chairman must remind the offender of the right to appeal the decision to the Judicial Appellate Board.
11. All witnesses are reminded that they are on their honor when giving testimony.
12. All hearings will be assumed closed unless the accused requests otherwise.

C. The Joint Council

The Joint Council, the highest judicial body on campus, is composed of three faculty members and four students. The four students are members of the Campus Judicial Court; one representative from each class. The Campus Judicial Chairman, a non-voting member, convenes the Joint Council when a case has been brought to his attention.

The Joint Council hears and decides cases which might result in suspension or expulsion, or cases of extreme complexity. Generally, any violation of major Student Association regulations will appear before the Joint Council. A decision of the

Joint Council shall be submitted to the President in the form of a recommendation.

1. Joint Council cases are referred to the Campus Judicial Chairman by the following people:
 - a. any member of the College community aware that a serious violation has been committed; and
 - b. the Residence Hall Judicial Chairman.
2. Except in the case of extenuating circumstances, an accusation must be made within 96 hours (4 days) of the offense.
3. After conferring with all persons involved, the Campus Judicial Chairman decides if the circumstances warrant a Joint Council hearing.
4. The Campus Judicial Chairman talks to the accused, the accuser and the President of the residence hall in which the accused resides and informs them of the procedures of the hearing.
5. The Campus Judicial Chairman contacts the President, the Dean of Student Services, Faculty Chairman and the Student Association President to inform them of a case. A time for the hearing is then set within 7 days of the accusation, except in the case of extenuating circumstances.
6. The Campus Judicial Chairman then contacts all members of the Joint Council and arranges to have excused absences for all students involved in the case.
7. The Campus Judicial Chairman notifies the accused verbally and in writing of the offense of which the student is accused, and the time, the date and the place of the Joint Council hearing. The accused is informed of the right to have an open hearing, character witnesses

and paid or nonpaid defense counsel. All counsel is in an advisory capacity and the accused must speak for himself if called upon. All hearings will be assumed to be closed unless the accused requests otherwise.

Hearing:

1. The Joint Council members are informed of the circumstances of the case by the Campus Judicial Chairman.
2. The accused is escorted into the council room and introduced to the Council by the Campus Judicial Chairman.
3. The Campus Judicial Chairman informs the accused again of the charge made, the defendant is informed that the honor system applies when testifying and that character witnesses may testify if it is desired.
4. The accused is asked to tell the circumstances surrounding the case and any information relevant to the case.
5. The accused is then questioned extensively by the Joint Council. After testimony and questioning, the defendant remains in the council room to hear all further testimony.
6. The Residence Hall President or Judicial Chairman is escorted into the council room and introduced to the Joint Council by the Campus Judicial Chairman. He is then told to relate the circumstances of the case as he knows them. The Council then questions the President or Judicial Chairman concerning the case.
7. Testimonies are then heard from any other witnesses which are involved in the case. All persons involved with the case are subject to the above procedures.
8. All statements as well as all testimonies are

considered in reaching a decision. All Joint Council members including the Campus Judicial Chairman adjourn for deliberation. For additional questioning, members will return to the hearing room. The Faculty Chairman directs the deliberation.

9. A vote is taken for the decision (a majority vote is required for any action, but a unanimous vote is preferred to show the Council's support for the decision).
10. After a decision has been reached, the Faculty Chairman recommends the decision by phone to the President for his approval (or to a deputy appointed by the President in his absence).
11. The Council then returns to the hearing room and the Campus Judicial Chairman calls for a decision.
12. The decision is then relayed to the accused by the Faculty Chairman.
13. If the case results in either the suspension or expulsion of the accused, the Campus Judicial Chairman immediately escorts the student to the Office of the Dean of Student Services. A student expelled by Joint Council can remain on campus not more than 36 hours. The Dean of Student Services places a call to the parents of the student. The call is made in the presence of the student and the Campus Judicial Chairman.
14. After the hearing, a letter is written to the President confirming the information conveyed to him by the previously mentioned phone call. The original and one copy of the letter are sent immediately to the President. A second copy is filed in the Joint Council file. (Student Association letterhead for all correspondence.)

15. A letter to the student is written immediately by the secretary of the Joint Council. Copies of this letter are sent to:
 - a. student's parents
 - b. the Dean of Student Services;
 - c. the Joint Council file; and
 - d. the Office of Student Records.The Joint Council file shall contain a copy of the letter to the student and a brief summary of the case.
16. Decisions of Joint Council are appealed to the President of the College and may not be returned to Joint Council except in the case of new evidence or questions of procedure. The President has the right to refuse an appeal when there is no new evidence submitted and when there have been no procedural errors made.
17. An appeal for reconsideration of a decision by Joint Council is made by letter to the Campus Judicial Chairman. This appeal is made upon presentation of new evidence.
18. Procedures are subject to change according to the uniqueness of a case.

Procedure for Open Hearings:

Procedure for an open hearing before either the Joint Council or the Campus Judicial Court will remain essentially the same as for a closed hearing. Any individuals whom the accused wishes to be present shall be allowed to attend, provided they can sit safely in the area. A list of these individuals must be submitted to the Campus Judicial Chairman at least one day before the scheduled trial, maximum capacity to be determined by the Campus Judicial Chairman. The Campus Judicial Chairman maintains the right to clear the room, and he is responsible for maintain-

ing the order and dignity of the court. The members of the court will adjourn for private deliberations after all testimony has been heard.

Procedure For Appeal:

An accused who has been found guilty of a Judicial regulation by the Campus Judicial Court may, within five school days after notification of the decision of the Campus Judicial Court, request the Judicial Appellate Board to review the decision of Campus Judicial Court on any one or combination of the following grounds:

- a. whether the evidence is sufficient to support the finding of guilt.
- b. whether the Campus Judicial Court denies the accused procedural due process.
- c. whether the penalty was too harsh for the offense committed.

In his request, the student shall set forth all his objections to the action of the Campus Judicial Court. The Judicial Appellate Board will meet after receiving the letter of appeal to reconsider the case in its entirety. The accused is entitled to all rights and considerations such as right to council, character witnesses and an open trial if so desired.

Procedure for Appellate Hearing:

1. The Campus Judicial Chairman reads the letter of appeal to the Appellate Board and adds any relevant information.
2. Should the Campus Judicial Chairman be involved in the hearing the Senior representative will act as temporary chairman for the hearing.
3. Testimony is heard in its entirety.

4. The decision of the appellate Board is never more harsh than the decision of Campus Judicial Court.
5. The decision of the Judicial Appellate Board shall stand and be final.

An accused who has been found guilty of a Judicial regulation by the Joint Council may, within five school days after notification of the decision of the Joint Council, request the President of the college to review the decision of the Joint Council on any of the Points listed above.

In his request, the student shall set forth all his objections to the action of the Joint Council. Immediately upon receipt of such a request, the President shall notify the Campus Judicial, who shall, as soon as possible thereafter, supply the President of the college with the transcript of the Joint Council hearing. The President of the college shall limit his review solely to the transcript of the Joint Council hearing and shall notify the accused of the results of his review within five days after receiving the transcript of the Joint Council hearing. If after such review the President agrees with the decision of the Joint Council, such decision shall stand and be final. If the President believes that the contentions of the student have merit, he may reverse or modify the decision of Joint Council as he deems appropriate. Decisions may be returned to Joint Council except in the case of new evidence or questions of procedure.

Constitution

Student Association

Mary Washington College

Preamble

WE, THE STUDENTS OF MARY WASHINGTON COLLEGE HAVING ESTABLISHED A STUDENT ASSOCIATION TO PROMOTE COMMUNICATION, COOPERATION AND UNDERSTANDING AMONG STUDENTS, FACULTY AND ADMINISTRATORS DO ORDAIN AND ESTABLISH THIS OUR CONSTITUTION.

Article I: Purpose

The purpose of the Student Association shall be to work for a better College community through the development and strengthening of individual responsibility and citizenship. The Student Association shall share with the faculty and the administration the obligation of respecting and promoting the tradition, standards and objectives of the College; and to instill the convictions of self-government and democracy in every student.

Article II: Membership

Upon matriculation into the College a student automatically becomes a member of the Student Association.

Article III: Organization

The student body shall elect the following officers: President, Vice President, Academic Affairs Chairman, Judicial Chairman and Student Association Whip. These five officers shall have the responsibility for the efficient operation of the Association under the direction of the President.

Article IV: Authority

The authority of the Student Association is derived from delegation by the President of the College and from the student body of the College. The Student Association

shall have the sole authority to act in the name of the student body. The Student Association commits itself to uphold and enforce those regulations which have been made through mutual agreement and understanding between the Student Association and the administration.

Article V: Powers

Section 1. The Executive Cabinet of the Student Association shall have the power to regulate all activities undertaken by the Association; it shall also serve as an advisory body to the President of the College.

Section 2. The Executive Cabinet, in consultation with the Inter-Club Association, shall have the power to recognize student organizations. Recognition from the Cabinet is necessary prior to the allocation of financial assistance.

Section 3. The representatives of the Student Association shall have the power to investigate any matter affecting the welfare of the student body and the College. These representatives have the responsibility to make recommendations which will foster the best interests of the student body and the College.

Section 4. The allocation of student activities fees for designated purposes shall be authorized by a special committee or committees of the Association, in keeping with the authority delegated by the President.

Section 5. The representatives of the Student Association shall have the power to regulate all Student Association elections.

Article VI: Executive Department

Section 1. The Executive power shall be vested in a deliberative body, the Executive Cabinet of the Student Association, under the direction of the President of the Student Association.

Section 2. The Executive Cabinet shall be composed of five voting members: the President, the Vice President

(the President of the Senate), the Academic Affairs Chairman, the Judicial Chairman and the Student Association Whip each with equal voice and vote. These positions have a term of office of one year, beginning during the second semester of each year.

Section 3. The President, Vice President, Academic Affairs Chairman, Judicial Chairman and Student Association Whip shall be elected by the student body by secret ballot on the basis of a simple plurality of votes cast.

Section 4. Eligibility for any office within the Executive Cabinet shall be dependent upon the maintenance of at least a 2.0 cumulative grade point average, good social standing, full-time student status and the maintenance thereof throughout the tenure of the office.

Section 5. The oath of office for all elected representatives of the Association shall be as follows:

I do hereby solemnly promise to support and maintain the Constitution of the Student Association of Mary Washington College, and I pledge my best efforts to the efficient performance of the duties of _____ of this Association to which I have been elected.

Section 6. The specific areas of responsibility of each of the Executive Cabinet officers shall be as follows:

The President shall:

- a. be responsible for all actions of the Executive Cabinet;
- b. call and preside over all meetings of the aforementioned Cabinet, which shall be responsible to him for all its actions;
- c. be the official spokesman of the Student Association;
- d. call and preside over all meetings of the student body;
- e. nominate students to serve on faculty/student

committees upon receipt of the Student Organization and Procedure Committee's recommendation;

- f. designate students to represent the Student Association at official College functions; and
- g. be responsible for the day-to-day operations of the organization.

The Vice President shall:

- a. be the President of the Senate and its chief presiding officer;
- b. be the official spokesman for the Senate within the Executive Cabinet; and
- c. assume the Presidency of the Association upon the resignation or removal of the elected President from office.

The Academic Affairs Chairman shall:

- a. be the coordinator of student academic concerns and the official representative thereof;
- b. have the responsibility to preside over regular meetings of the departmental representatives, and students on faculty/student committees. The proceedings of these meetings shall be reported to the Cabinet which shall present final recommendations to all groups;
- c. preside over the election of four students to represent student concerns at faculty meetings; and
- d. attend all faculty meetings.

The Judicial Chairman shall:

- a. be the official representative of the Student Association in all matters of judicial concern;
- b. serve as chairman of the Campus Judicial Court with the responsibility of presiding over all judicial trials in a non-voting capacity;
- c. serve as the presiding officer of Judicial Appellate Board with full voice and vote;

- d. serve as the presiding officer of Joint Council in a non-voting capacity;
- e. train and be responsible for all Residence Hall Judicial Chairmen; and
- f. be responsible for maintaining records of all judicial proceedings, and reporting the outcome of all Joint Council trials to the President of the College.

The Student Association Whip shall:

- a. be the representative of special concerns and interests of the student body to the Executive Cabinet;
- b. represent the Association as a member of the Student Association Concert Committee; and
- c. be the Cabinet contact for all correspondence and dealings with student lobbying groups.

Section 7. The Executive Cabinet shall formulate and declare the Student Association goals and policies for its administration and may originate and propose legislation. The Cabinet shall have the power to veto any legislation recommended by the Senate and shall serve as *ex-officio* members of the Senate. (*Ex-officio* shall be defined as having a full voice and vote.)

Section 8. The Executive Cabinet may be assisted by advisers who may include the Chairman of Class Council, the President of the Residential Council and the President of the Commuting Students Association, as well as any other advisers that the President deems necessary.

Section 9. In case of the removal of the President of the Student Association from office or of his resignation or inability to discharge his duties, the powers and duties of the office shall devolve to the Vice President of the Student Association. In case of removal of the Vice President, Academic Affairs Chairman, Judicial Chairman or Student Association Whip or upon resignation or inability to discharge the powers and duties of the aforementioned offices, a special election shall be called by the President for the purpose of electing successors.

Article VII: Legislative Department

Section 1. All legislative powers herein granted shall be vested in one legislative body, a student Senate.

Section 2. The Vice President of the Student Association shall be President of the Senate and the official spokesman of the Senate within the Executive Cabinet. As President of the Senate, he shall call and preside over all meetings of the Senate and shall have no vote unless the vote be equally divided.

Section 3. Any student who is in good standing academically (2.0 GPA) and socially shall be eligible to be a senator, with the further stipulation that he has attended the mandatory Senate workshop that will be held after district nominations. Senate elections shall be at the beginning of the academic year. Each senator shall be elected for a term of one academic year.

Section 4. Each residence hall shall have at least one senator notwithstanding the number of residents in said residence hall. Each residence hall containing more than fifty students shall be represented by one senator from each district of fifty students and one additional senator when an increment of fifty is exceeded by thirty students. There shall be at least one senator for every full-time equivalent of fifty commuting students and one additional senator when an increment of fifty is exceeded by thirty students.

Section 5. The Senate shall have the power to originate policies and proposals to represent and act upon all issues of student concern and to approve or veto any proposals. The Senate, by a two-thirds majority, can override a veto from Executive Cabinet.

Section 6. All powers of investigation and formal proposal shall be vested in the standing and temporary committees of the Senate for the efficient performance of its duties. The chairman of each committee will be elected at large in the campus-wide elections in the second semester of the academic year.

Should any committee chairman position become

vacant during the term of office the position will be appointed by the Senate President, approved by the Executive Cabinet.

Section 7. Two-thirds of the Senate shall constitute a quorum to do business. Any student may make a proposal to the Senate, which will immediately be mandated to the appropriate committee to be researched. After final review by the Senate, the approved proposal shall be presented to the Executive Cabinet by the President of the Senate.

Article VIII: Judicial Department

Section 1. All judicial powers herein granted shall be vested in the Campus Judicial Chairman, a Campus Judicial Court, the Joint Council and the Residence Hall Judicial Chairman.

Section 2. In all judicial matters under consideration by student courts, students shall have the right to a speedy and public trial, to consult an attorney and to confront witnesses against him.

Section 3. Each residence hall shall have one Judicial Chairman, who shall be elected by the hall residents in the spring. He shall hold office for a term of two semesters.

Section 4. No student except one who is in good standing academically (2.0 GPA) and socially and who shall reside on campus during his term of office shall be eligible to hold office of Residence Hall Judicial Chairman.

Section 5. The Residence Hall Judicial Chairman shall administer minor residence hall infractions. In matters more serious than the specified hall offenses, the Residence Hall Judicial Chairman shall refer cases to the Campus Judicial Chairman.

Section 6. The Campus Judicial Chairman shall serve as Chairman of the Campus Judicial Court.

Section 7. The Campus Judicial Court shall be composed of eight representatives, two from each of the four classes. The representatives from the sophomore, junior

and senior classes, along with the Campus Judicial Chairman, shall be elected in the spring; freshmen shall be elected in the fall.

Section 8. Members of the Campus Judicial Court shall hold office for a term of one year, beginning during the second semester and continuing until their successors are duly installed. No student, except one who is in good standing academically and socially, shall be eligible to serve on the Campus Judicial Court.

Section 9. The members of the Campus Judicial Court shall establish guidelines for judicial procedures and policies to be followed by the Residence Hall Judicial Chairman and serve on Joint Council when needed.

Section 10. The Judicial Appellate Board shall be composed of the Judicial Chairman, the Faculty Chairman for judicial proceedings and the Class President of the accused, all with equal voice and vote.

Section 11. The Joint Council shall be composed of four members of the Campus Judicial Court (one from each class) and three faculty members, appointed by the President. The Campus Judicial Chairman shall serve as the presiding non-voting officer of Joint Council.

Section 12. As a matter of right any student brought before the Campus Judicial Court may appeal a decision of the body to the Judicial Appellate Board which will conduct a plenary hearing on all such student appeals.

Section 13. The Joint Council shall hear and decide cases which may result in suspension or expulsion and cases of extreme complexity.

Section 14. A decision of the Joint Council shall be submitted to the President of the College in the form of a recommendation.

Section 15. An open hearing shall be held at the request of the accused. As many people as can safely sit in the area in which the hearing is to be held may attend the hearing at the request of the accused.

Article IX: Residential

Section 1. Each Residence Hall President shall be a

member of the campus Residential Council. The Residential Council shall work with the Student Association and the Office of the Dean of Student Services in coordinating residential activities and responsibilities.

Section 2. Any student who is a rising sophomore, junior or senior, in good social and academic standing (2.0 GPA), and who shall reside on campus during his term of office, shall be eligible to run for any residential hall office.

Section 3. Each upperclass residence hall shall elect a President and a House Council. The House Council shall include the Vice President, a Judicial Chairman, a Social Chairman, a Fire and Safety Chairman, an Elections Chairman and a Secretary/Treasurer. (The Elections Chairman shall serve as a member to the Senate Rules and Procedures Committee.) Elections shall be held in the spring semester after room assignments have been completed.

Section 4. The office of Freshman Hall President is open to any student who is in good social and academic standing (2.0 GPA). The Freshman Hall President shall be chosen during second semester by a committee comprised of the President of Residential Council, two Freshman Hall Presidents, President and President-elect of the Student Association, President and President-elect of the Honor Council, and Judicial Chairman and Judicial Chairman-elect of the Student Association and one Residence Hall Director selected by the above named Committee. The President of Residential Council shall serve as chairman of this committee. Residential Council shall select the two Freshman Hall Presidents to serve on this committee. A Freshman Hall President shall appoint temporary hall officers until the hall residents elect their own officers in the fall.

Section 5. The Residential Hall President shall call and preside over hall meetings and shall consult regularly with the House Council. The Vice President shall be responsible for the organization of a hall's desk duty and shall assume the duties of the President in his absence or

upon request. The Secretary/Treasurer shall keep minutes of all Hall and House Council meetings; shall maintain the hall's correspondence; and shall keep accurate records of the hall's finances.

Section 6. Individual hall chairmen shall be elected in the fall. They shall assist the House Council in any way possible.

Section 7. The House Council shall be responsible for seeing that the regulations concerning visitation, drinking, private parties and guests are observed. They shall refer any violations to the appropriate student judicial body.

Article X: Amendments

An amendment to this constitution may be proposed by the Executive Cabinet or the Senate, or upon petition of ten percent of the student body to the Senate. A proposed amendment shall be conspicuously posted on the Student Association and residence hall bulletin boards for at least one week and shall be published in at least one issue of a campus-wide news medium. The Senate shall then consider the proposed amendment in an open meeting of the Senate in which all students shall be invited to participate. A quorum shall be present when an amendment is considered. An affirmative vote of two-thirds of the senators present shall ratify an amendment. The amendment shall become effective immediately.

Amendment 1. Recall

Section 1. Any student official may be recalled by his constituency if he has failed to perform efficiently the duties of, or uphold the standards of, the office.

Section 2. The following recall procedure shall be utilized unless it is contradictory to the means of recall as set forth in the constitution of the particular group considering the question.

Section 3. Upon petition of twenty percent of the electorate for said office, the question of recall shall be

considered. A quorum of the electorate must vote in favor of recall in order for the motion to be carried and a student official to be recalled by his constituency.

Amendment II. Repeal and Referendum

The student body has the right to call for a referendum on any issue within its jurisdiction and to repeal any piece of legislation which has been passed by the Senate. A petition of ten percent of the Student Association will call for the question.

Amendment III. Student Association Finance Committee

Section 1. The Student Association Finance Committee shall have the power to allocate funds from the Student Activities fee.

Section 2. Areas of allocation shall be to recognize student organizations of no religious or political affiliation, the Board of Publications and to any social activity that is open to the entire student body.

Section 3. The Student Association Finance Committee shall consist of nine members: three senators and three non-senators elected by the Senate; and three *ex-officio* members, the President, Vice President and Secretary/Treasurer of the Association. The Comptroller shall serve as consultant to this Committee.

Amendment IV. Ratification

Ratification of the Constitution of this Association shall be decided upon by a plurality vote of the student body.

Amendment V. Student Association Entertainment Committee

Section 1. The Student Association Entertainment Committee shall have the power to plan and organize concerts, speaker programs and other forms of entertainment of interest to the entire College community.

Section 2. The Entertainment Committee shall have nine voting members. The Student Association Whip

and the Class Council Secretary/Treasurer shall be automatic members; three other students shall be appointed by the Student Organization and Procedures Committee; three faculty representatives shall be appointed by the Faculty Organization and Procedures Committee; and the Dean of Student Services shall also serve as an ex-officio member. One of the three student appointees shall be elected by the committee to preside over all the meetings.

Section 3. Funds for this Committee shall be provided from the Student Activities Fee. A detailed request must be submitted each year by this Committee to the Student Association Finance Committee for approval.

Amendment VI. Duties of the Student Association Secretary/Treasurer

Section 1. The Secretary/Treasurer of the Student Association shall be appointed by the President of the Student Association and approved by the Executive Cabinet.

Section 2. The position of Secretary/Treasurer shall be a paid position, the salary to be determined by the Executive Cabinet and approved by the Student Association Finance Committee.

Section 3. The Secretary/Treasurer shall have specific areas of responsibility. The Secretary/Treasurer shall:

- a. direct the campus student loan service
- b. serve as Secretary/Treasurer and ex-officio member of the Student Association Finance Committee
- c. be responsible for secretarial and bookkeeping duties of the Student Association.

By-Laws of the Senate

The By-Laws of the Senate shall be as an explanation and method of implementation of the Student Association Constitution.

Section 1. Legislative Procedures

- I. The rules contained in *Robert's Rules of Order Revised* shall govern the Senate in all cases to which they are applicable and in which they are not inconsistent with the Student Association Constitution.
- II. The Senate shall meet every week on a day agreed upon by the Senate. Attendance to these meetings is mandatory. If a district is not represented two consecutive weeks, the Senator from that district will lose his job. The President of the Senate by a majority vote, a quorum being present, may change such dates, provided that the Senate shall meet at least once a month.
- III. No member of the Student body or College staff may be excluded from any regular meeting of the Senate.
- IV. Any student shall be allowed to address the Senate within the restrictions of the *Rules of Order*, upon recognition by the President of the Senate. Any other member of the College community may be recognized to speak on the floor of the Senate by a carried motion from the floor.
- V. The President of the Senate shall appoint a Secretary of the Senate with the advice and consent of that body as determined by a two-thirds vote.
- VI. At the beginning of the year, the Senate shall elect a Parliamentarian who shall be neither a Senator nor an alternate, to advise the President of the Senate on all points of order. The Senate shall also elect from its body a Vice President who shall act as President of the Senate in the event of the absence of the President of the Senate. If, for any reason, this Vice President is unable to complete the term of office, another election will be held.
- VII. The alternate Senator shall be the student who places second in the Senate elections. He shall have the same rights and privileges in the Senate while serving as the representative of his district when the Senator is unable to attend. Senators may delegate a

voting substitute representative with a referendum of the district yielding 20 percent approval. The list of the district must be submitted to the Secretary of the Senate at the beginning of the meeting.

- VIII. There must be a quorum in order for any voting to take place. A motion must be made in order to move to discussion a piece of business on the floor. Debate in the Senate shall be limited. On any one question, each Senator shall be allowed a total of ten minutes on the floor, unless by consent this period be extended. A limit of three speakers in succession shall be allowed to present opinions on one side of a question. The previous question may be called or debate limited by a two-thirds vote of the members present. During discussion, the piece of business may be postponed indefinitely, amended, referred to a committee, postponed definitely or tabled.
- IX. All Senators must consult their constituents on any proposed revision. If two-thirds of the Senate does not support the proposed revision, then it will be put to a student body vote.
- X. Only a point of order may interrupt voting and such a point of order must question either the procedure or the necessity of voting.
- XI. After three rejections of a Senate Committee proposal by the Senate, the Senate shall have the option to establish a mandated *Ad-Hoc* committee for the purpose of deciding the course of action to be taken on the proposal. The committee shall have the option to take a proposal to the Executive Cabinet as a group of interested students.
- XII. If consent of the Senate is requested by the President of the Senate, it shall be considered given unless one-third of the Senators present object.
- XIII. If a Senator is unable to fulfill his term of office, an election shall be held among his constituents to fill the vacancy.
- XIV. The following form, distributed twice each year

(once before Thanksgiving and once in the Spring), shall be used in the evaluation of Senators by their constituents.

This is a vote-of-confidence ballot which will be helpful in determining the success of your Senator thus far this year. It is designed to encourage your honest opinion of his performance and to have you air general comments, grievances, etc., about activities in the Senate. It is also a reminder to you that good representation requires your active concern as well as your Senator's, so please consider both sides in measuring his ability. And PLEASE make any suggestions which you feel would expedite better communications among all of us. (This will be anonymous.) Your district number is _____.

1. Do you approve of the way your Senator is handling his job?
☐ No ☐ Yes
 2. If Yes, your comments and suggestions would be appreciated.
 - a. Are you totally satisfied with the way you are being informed about Senate meetings? (bulletin boards, meetings, etc.)
COMMENT _____
 - b. Do you feel that your Senator is receptive to your point of view?
COMMENT _____
 - c. In your estimation, how effectively has your Senator been a true liaison between his constituents and the Student Association?
COMMENT _____
 3. How well have you performed as a constituent in keeping up with issues, being well-informed and in talking over with your Senator any questions or objections you have had?
 4. OTHER?
- XV. In order for the Senate to measure communications with the Executive Cabinet, there will be two special meetings between the Senate and Executive

Cabinet—the first at the end of the first semester and the other to be held within the month before campus elections in the spring.

- XVI. The Senate may supervise the elections for organizations outside its original jurisdiction at the request of those organizations.

Section 2. Senate Committees

- I. Senate Committees shall be composed of an elected chairman, members who are Senators and non-Senators and as many *ex-officio* members and assistants as deemed necessary. In matters of proposed changes to proposals, all members of the committee shall have an equal vote.
- II. Each Senator must belong to at least one Senate Committee and attendance at the Committee meetings is mandatory.
- III. Any *ex-officio* members and assistants to the committee shall be chosen at the discretion of the committee.
- IV. In general, the Senate committees shall be established for the purpose of:
 - a. advising the President of the Senate;
 - b. conducting investigations followed by the drafting, reviewing and formalizing of proposals and amendments as mandated to them by the Senate; and
 - c. presenting the actions of the committees for review by the Senate for acceptance or rejection. Upon rejection, suggestions for revision may be offered to the committee. Following further consideration and possible revision of the proposal by the committee, the revised form shall be represented to the Senate.
- V. The Student Organization and Procedures Committee shall be composed of five Senators and five non-Senators (excluding the Committee Chairman) to

be elected from nominations made from the floor of the Senate.

Section 3. *Ad-Hoc* Committees

- I. *Ad-hoc* Committees shall be defined as impermanent groups which are not established standing Senate committees.
- II. The Senate shall not abridge the right of the students to form *ad-hoc* committees.
- III. The Senate may place regulatory conditions only on the expenditure of funds granted to *ad-hoc* committees by the Senate.

CAMPAIGN RULES

1. All candidates must be in good academic standing (2.0 GPA) and in good social standing.
2. Nomination by petition may be accomplished if a student submits a petition in support of his nominations, which has been signed by 10 percent of the student body, to the Senate Rules and Procedures Chairman before the scheduled deadline.
3. A limit of **\$25** is hereby established on campaign expenditures. This amount includes any donations made to the campaign. A typewritten, itemized account of campaign expenditures and donations should be submitted to the Senate Rules and Procedures Committee no later than one week after final voting.
4. There is a limit of 25 pieces of campaign material, excluding qualification sheets, which may be posted on campus or in buildings. (Example: a 3 x 5 card by a telephone is considered a piece of campaign material.)
5. Campaigning over the public address system, in the Post Office or by fliers (printed material distributed to individual rooms) is NOT permitted.
6. All campaign material attached to fronts of buildings must be of oil cloth or other suitable fabrics and must be strung or wired to the building.

7. Buttons (any campaign material worn on the person) are unlimited in number.
8. Each candidate must submit a typewritten qualification/platform sheet to the Rules and Procedures Committee Chairman. This is in lieu of fliers. It will be copied and distributed to be posted in Ann Carter Lee foyer, Commuting Students Lounge and all residence halls. The cost of this service to the candidate is \$1, which should accompany the qualifications/platform sheet. If the \$1 is not received, then the only place where the sheet will appear will be Ann Carter Lee foyer. The sheet must include NAME, OFFICE SEEKING, AGE and MAJOR FIELD OF STUDY. A picture may be attached. The sheet is limited to one side of a legal page.
9. Loitering or campaigning on the day of final voting is not allowed in the area where voting takes place. All campaign material in this area must be taken down before voting begins.
10. All posters must be taken down by the Friday after elections or the office won will be forfeited.
11. If the above-mentioned rules are not followed, the candidate will be disqualified. Any deliberate attempt by a candidate or his followers to disqualify another candidate will result in the disqualification of the first mentioned candidate.
12. Exceptions to any of the above rules for any election must be cleared by the chairman of the Rules and Procedures Committee.
13. If any election is to be contested, a formal complaint must be made to the chairman of the Rules and Procedures Committee within 24 hours after the election.

Class Council

The Class Council is the coordinating body of all class activity. It is composed of the four major class officers (President, Vice President, Secretary/Treasurer and Publicity Chairman) of each of the four classes. Class Council is a separate entity with no connection with the Student Association. Its function is that of a body solely concerned with social activities on campus, and its goal is the promotion of more and better social activities. It is structured so that more people can be involved in Class Council activities and provide an atmosphere of a real community through the classes working closely together.

Constitution

Class Council

Mary Washington College

Article I: Purpose

Class Council is the coordinating body of all class activity. It is a separate entity with no connection with the Student Association. Its function is that of a body solely concerned with social activities on campus, and its goal is the promotion of more and better social activities. It is structured so that more people can be involved in Class Council activities and provide an atmosphere of a real community through the classes working closely together.

Article II: Organization

Section 1. Class Council shall be composed of the four major class officers (President, Vice President, Secretary/Treasurer and Publicity Chairman). These officers represent the class at Class Council meetings and act as a liaison between the class and Class Council. These four officers are equal voting members of Class Council.

Section 2. The officers of Class Council shall be as follows:

- a. The President of Class Council will be elected from the members of Class Council by the members themselves. He may not hold any other office in Class Council. Duties of the President include: serving as a liaison between the administration and Class Council, presiding over all Class Council meetings, acting as advisor to the Executive Cabinet of the Student Association, serving on the committee for screening Junior Counselors, checking officer candidate's grades before running for office and all officer's grades after first semester, serving on the selection committee for Who's Who Among Students in American Universities and Colleges, and participating in the Leadership Conference.
- b. The Secretary/Treasurer of Class Council shall be elected from the Secretary/Treasurers of each class by the members of Class Council. He keeps minutes of all meetings and handles all correspondence for Class Council. He handles all Class Council finances and serves as Chairman of the Finance Committee, composed of the Secretary/Treasurers of each class, which shall meet at least once a month.
 1. The function of the Finance Committee is to review all requests for allocations and also to set up a budget for Class Council.
 2. The Chairman of the Finance Committee keeps an accurate record of all financial transactions and presides over all Finance Committee meetings.
- c. The Head Publicity Chairman for Class Council shall be elected from among the publicity chairmen of the classes by the members of Class Council.
 1. The Publicity Committee shall be composed of the publicity chairman from each class and any interested students. The four publicity chairmen shall meet at the head publicity chairman's discretion for the purpose of allocating responsibilities and constructing materials.

2. The function of the Publicity Committee is to publicize all events sponsored by Class Council.

Section 3. The duties of each class officer are defined as follows:

- a. The President shall preside over all class meetings and act as head organizer for all functions of his class. He is a liaison between the class and Class Council.
- b. The Vice President presides over class meetings in the absence of the President. The Vice President of each class will act as committee chairman for various activities of the Council throughout the year.
- c. The Secretary/Treasurer shall keep minutes of all meetings and handle all correspondence for the class. He shall serve on the Finance Committee of Class Council and delegate necessary finances for the class at the Finance Committee's discretion.
- d. The Publicity Chairman shall handle all publicity for the class. He shall also serve on the Publicity Committee for Class Council.

Article III: Budget

The budgets of all four classes are consolidated. This provides one single treasury from which Class Council finances all activities.

Article IV: Elections

Section 1. Attendance at workshops shall be mandatory for all persons seeking office. These workshops shall be held prior to nominations. The duties of specific offices and the functions of Class Council shall be discussed at these workshops.

Section 2. Any persons desiring to have their name placed on the ballot after nominations shall do so by submitting a petition consisting of 20 percent of their respective class to the President of Class Council within 24 hours of official nominations. These petitioners must then be given a workshop training.

Section 3. Campaign Rules

- a. All candidates must be in good academic standing (a 2.0 overall and a 2.20 each semester while holding the term of office) and in good social standing. Questionable actions shall be looked into by the President of Class Council.
- b. There will be no campaigning over the public address system.
- c. A limit of \$25 is hereby established on campaign expenditures.
- d. There is a limit of 25 pieces of campaign material which may be posted on campus or in buildings. (Example: a 3 x 5 card by a telephone is considered one kind of campaign material)
- e. All campaign material attached to fronts of buildings must be of oil cloth or other suitable fabric and must be strung or wired to the buildings.
- f. Buttons (any campaign material worn on the person) may be unlimited in number.
- g. No fliers (printed material distributed to individual rooms) are permitted.
- h. Each candidate must submit a typewritten qualification/platform sheet to the President of Class Council within 24 hours of the official nomination. This is in lieu of fliers. This sheet should include NAME, OFFICE SEEKING, AGE and MAJOR FIELD OF STUDY. A picture may be attached. The sheet is limited to one side of a legal page and will be posted in Ann Carter Lee Hall.
- i. The qualification/platform sheets do not lower the above-mentioned figure of 25 pieces of campaign material.
- j. Loitering or campaigning in the building where the election will take place on the day of final voting will not be tolerated.
- k. No campaign material is to be posted in a designated area on the day of the final voting. This

area is designated by Class Council before each election.

- l. The Post Office is off limits for campaign material.
- m. If the above-mentioned rules are not followed, the candidate will be disqualified.
- n. All posters must be taken down within 24 hours of election results announcements.
- o. Any deliberate attempt by a candidate or his followers to disqualify another candidate will result in the first-mentioned candidate's disqualification.
- p. Exceptions to any of the above rules for any election must be cleared by the President of Class Council.
- q. If an election is to be contested, a formal written complaint must be made to the President of Class Council within 24 hours after the election.

Article V: Failure to Finish Term of Office

Section 1. In the event of a vacancy in any of the offices other than President, the present officers of the class shall appoint a person to fill the remainder of the term. Eligible persons shall be chosen from candidates who did not gain their office, or, in the case of no interested persons in this category, the position will be opened to the class. Qualification sheets will be due in to the President of Class Council within 48 hours of the announced opening.

Section 2. Should the vacancy occur in the office of the President, the Vice President shall become President and a new Vice President shall be appointed by the present officers to fill the remaining term, following the guidelines of Section 1.

Section 3. Should there be a vacancy in any of the offices of Class Council a replacement shall be elected by the members of Class Council following the guidelines of the original elections.

Article VI: Meetings

Section 1. Class Council meetings are held regularly, and it is the prerogative of the Council members to decide how often meetings are necessary. It is the duty of each officer to attend all meetings.

Article VII: Sponsor

Section 1. One member of the faculty is to be chosen by members of the Class Council to act as a sponsor. The sponsor's duties shall be to attend all meetings and activities, review all votes of confidence, and serve on the committee for the selection of Who's Who Among Students in American Universities and Colleges. The sponsor shall undergo a vote of confidence by Class Council members, to be reviewed by the President of Class Council.

By-Laws

The By-Laws of Class Council shall be an explanation and method of implementation of the Class Council Constitution.

Section 1. Oath of Office

I _____ do solemnly promise to uphold the Constitution of Class Council of Mary Washington College and pledge to efficiently perform the duties of the office of _____ to which I have been elected.

Section 2. A vote-of-confidence shall be taken for the Officers of Class Council within a month after the installation of the Freshman class officers. If a negative vote-of-confidence is found, an election shall be held by members of Class Council to fill the vacant position.

Section 3. It is strongly suggested that each class have an interdorm council. The purpose of an interdorm council is to involve as many people as possible to facilitate communication between officers and class, to provide a body from which the officers can draw people to act as chairmen and committee members for Class

Council events and to preserve the individual class identity.

Section 4. Recall

- a. Any student official may be recalled by his constituency if he has failed to perform efficiently the duties of, or uphold the standards of, the office.
- b. Upon petition of 20 percent of the electorate for said office, the question of recall shall be considered. A quorum of the electorate must vote in favor of recall in order for the motion to be carried and a student official to be recalled by his constituency.
- c. If a member receives a negative vote of confidence from either his fellow officers as a class officer or from Class Council as a member of Class Council, then a recall may be initiated by a vote of 12 members. A vote of confidence shall be taken once each semester.

Section 5. An officer must remain in good academic standing (maintaining a 2.0 overall and a 2.20 while in office) and also in good social standing throughout his term in office.

Section 6. A vote of confidence shall be taken on each class officer by their respective officers. A vote of confidence shall be taken on each member of Class Council by the other members. If a negative vote is taken on anyone, action shall be taken by Class Council.

Section 7. A vacancy shall exist when an officer fails to uphold good academic standing, social standing, or is recalled by his constituency.

Section 8. A day student representative shall be chosen by the commuting students as an advisor to serve as a non-voting member of Class Council.

Section 9. The President of the class of the accused shall serve on the Judicial Appellate Board.

Student Membership on Faculty Committees

There are various student-faculty committees, all of which welcome and encourage active student participation. These committees deal with many areas of College concern—such as academic policies and procedures, administrative responsibility for specific aspects of the College program and specific interests involving students and faculty.

Students interested in serving on these committees must first file applications during the second semester of the academic year to the Senate Student Organizations and Procedures Committee. The SOP Committee then studies these applications and makes its recommendations for student representatives to the President of the Student Association. The President studies these recommendations and from these makes his nominations for student representatives to the President of the College who then formally invites these students to be members of a committee.

The following is a list of faculty committees on which students serve:

Academic Counseling and Guidance Committee— This committee deals with matters related to academic counseling and guidance, such as continuous evaluation of the academic advising programs of the College and of the several departments and makes periodic study of the academic probation and suspension policies of the College.

A student may declare a major and choose a departmental advisor upon completion of 43 credit hours. Prior to that time, official advising takes place through the Office of Advising in George Washington Hall. However, if the student so wishes and at his or her initiative, a *pro tem* advisor may be assigned within a

department of special interest. This permits association with a departmental advisor from a point early in the student's college career and a relationship with a given department or departments. (A student might wish to have a *pro tem* advisor in more than one department.)

Academic Public Occasions Committee—This committee deals with Academic Convocations and Assemblies, Visiting Lecturers and the Eminent Scholars Program.

Admissions Policy Committee—This committee assists and advises the Dean of Admissions and Financial Aid on matters concerning admissions policy of the College, including changes in existing policy, early admissions, minority enrollment and the admission of older students and those with atypical preparation.

Committee on College Affairs—This committee deals with matters recommended for study by the College President.

Committee on Special Degree Programs—This committee approves or disapproves applications for Special Degrees and aids in setting up the curriculum for these degrees.

Curriculum Committee—This committee maintains a continuing study of matters related to curriculum, such as types of degrees and requirements for graduation, course offerings, requirements for major programs, departmental recommendations for adding new courses and for modifying or discontinuing existing courses.

Instruction and Academic Affairs Committee—This committee studies matters related to instruction and the recognition of superior students, such as grading practices and classroom teaching procedures, schedule of individual class meetings, individual study programs

and the granting of academic recognition for superior achievement and departmental honors programs.

Internship Committee—This committee oversees the Internship Program, including the approval of new proposals, awarding of credit, and the continuing evaluation of all aspects of the program.

Library Committee—This committee helps interpret the library needs of the faculty and students, recommends policy with respect to the purchase of books, periodicals and other library materials, advises the Librarian on matters of general library policy and encourages and promotes the use of the Library.

Honor Code

Registration as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless this Pledge is on file.

HONOR PLEDGE

I, as a student and citizen of Mary Washington College, do hereby resolve to uphold the honor of the College by refraining from giving or receiving academic material in a manner not authorized by the instructor; from the illegal appropriation of the property of others; and from the deliberate falsification of facts. I shall do all in my power at all times to create a spirit of honesty and honor for its own sake both by upholding the Honor System myself and by helping others to do so. I understand the Honor System and realize that a plea of ignorance will not be accepted by the Honor Council.

HONOR CONSTITUTION

Preamble:

The Honor System is the mature and deeply cherished moral code of personal integrity at Mary Washington College. The students derive their authority and responsibility to create and maintain an Honor System from the Board of Visitors. Because students are responsible for deciding when a breach of honor has been committed, the enforcement of the Honor System is in their hands.

Each student as a member of the student body at Mary Washington has the responsibility, not only for familiarizing himself with the provisions of the Honor Code upon which the student body has agreed, but also for developing within himself the highest and strongest personal honor code possible. Each student must realize that by accepting admission to Mary Washington, he has acknowledged his commitment to the provisions of the Honor Code. When he signs the Honor Pledge Card, he is committing himself to support the Honor System. He is

stating that he understands it and realizes that a plea of ignorance is not acceptable. Matriculation as a student in the College is not complete until the Honor Pledge card has been signed. No grades or credits will be released unless the pledge is on file.

Article 1: Scope of the Honor System

Section 1. The Honor System requires that a student govern his own conduct in an honorable way at all times in his dealings with any member of the College community.

Section 2. The Honor System applies to a student's conduct in all aspects of his academic pursuits at Mary Washington.

Article II: Provisions of the Honor Code

Section 1. The violations of the Honor Code are *lying*, *stealing* or *cheating*.

A. *Lying*—A deliberate, unjustifiable misrepresentation of the truth.

1. Forgery is considered lying. Forgery is falsely and fraudulently making or altering a writing or document which if genuine would have some legal effect upon the rights of others.
2. Falsification or misuse of the student identification card is considered lying. The use of another's identification card or allowing another to use one's own constitutes misuse.

B. *Cheating*—An intentional misrepresentation of someone else's work as being one's own or a misrepresentation of the circumstances under which the work was done.

1. Copying is the use of (a) one's own material (b) another's material (c) crib notes (d) textbook (e) class notes during an examination *without authorization to do so*.

NOTE: Crib notes refer to notes brought into class for illicit use during an examination.

2. Collaboration—Working with another person or persons in the execution of a test, report, paper, laboratory work or assignment *unless authorized to do so*. Except where joint effort is permitted or special regulations are made by the instructor, all work for which credit is sought must be performed by the individual student.
3. Plagiarism—Consists of copying or imitating the language, ideas and thoughts of another author and presenting this material as one's original work.
 - a. Common Knowledge—Consists of facts or opinions commonly known to authorities in a particular field of study. (Rule of thumb: Facts or opinions which can be found in four or more sources are generally considered common knowledge; opinions or general facts which are common to at least four sources used for a paper do not usually require footnotes unless directly quoted.)
 - b. Paraphrasing—Consists of complete rewording, using one's own sentence structure. Any paraphrased facts or ideas that are not common knowledge must also be footnoted.
 - c. Quoted Matter—When the writer borrows what belongs to another, he must indicate the source by internal reference or footnote. The writer must enclose another's words, phrases or ideas in direct quotations. All direct quotations of more than three consecutive significant words (this is only a rule of thumb) should be indicated by quotation marks. It is the student's responsibility to use a recognized source, such as Seeber's *A Style Manual for Students* or the *MLA Style Sheet* as a guide for making footnotes and bibliography unless otherwise instructed by the professor.

IT IS THE STUDENT'S RESPONSIBILITY TO

FIND OUT ALL THE REQUIREMENTS OF ANY COURSE FROM THE PROFESSOR. IF A STUDENT IS IN DOUBT CONCERNING PARAPHRASING AND COMMON KNOWLEDGE, HE SHOULD CONSULT THE PROFESSOR FOR INSTRUCTIONS.

4. Divulging Information—Revealing or disclosing information relating to academic work without authorization to do so.
5. It is the obligation of the professor to explain the conditions under which the work assigned is to be completed, and it is the obligation of the student to be familiar with and to accept these conditions.

In order to reaffirm his belief in the Honor System, a student shall write out and sign his name to the following pledge on quizzes, examinations and other important written work: *I hereby declare upon my word of honor that I have neither given nor received help on this work.* This pledge means that the work which the student hands in to his professor is his own and has been done in accordance with the requirements of the course as presented by the professor. This pledge also means that the student will not divulge the contents nor the format of an examination until all exams have been taken.

- C. *Stealing*—Taking another person's property without his authorization or consent. Unauthorized duplication of a College key is considered stealing.

Article III: Organization of the Honor Council

Section 1. The Honor Council is a judicial body designed to try specific cases brought to it by any member of the College community regarding possible violations of the Honor Code. It has no responsibility for discovering guilt before an accusation has been made. The Honor Council shall consist of a President and eight class representatives, two elected from each class.

Section 2. The Honor Council President is elected by the student body on the basis of a simple majority. His term of office will begin in the spring of the year in which he was elected, continuing until his successor is duly installed or until he is reinstalled in the event he is reelected. The Honor Council President must not be on academic or social probation. He may be recalled if he fails to perform efficiently the duties or uphold the standards of the office. The duties of the Honor Council President are as follows:

- A. To counsel privately all students as the need may arise;
- B. To call and act as Chairman of the Honor Council as a non-voting member during a trial;
- C. To call and preside over all meetings of the Honor Council other than trials as a voting member;
- D. To be the official spokesman for the student body on matters concerning the Mary Washington College Honor system;
- E. To keep accurate records of Honor Pledge cards;
- F. To properly counsel an accused party of his rights (see Article IV) in the event of an Honor trial;
- G. To inquire into the charge and see that all necessary witnesses and parties are available;
- H. If the President becomes unable to discharge any necessary function, when needed, he must resign and a new President will be elected.

Section 3. An Honor Council Representative cannot be on social or academic probation. He shall be installed in the spring of the year in which he is elected but will not assume his duties until the day after graduation the same year. If any council member should resign or be unable to discharge his duties, his office shall be filled by an election in his respective class. Honor Council Representatives may succeed themselves. Any Honor Council Representative may be recalled by his class if he has failed to perform efficiently the duties or uphold the

standards of the office. The duties of each Honor Council Representative are as follows:

- A. To promote an understanding of the Mary Washington Honor System;
- B. To serve during the trials as a voting member;
- C. To interpret the Constitution as elected representatives of the student body;¹
- D. To return to school at his own expense during the school year for an Honor trial. If there is a need for him to return for an Honor trial during the summer or school holidays, he shall be reimbursed for travel expenses by the Honor Council;
- E. To participate in Leadership Conference and all orientation sessions in any capacity needed;
- F. To assist with any clerical work required of the Honor Council.

Section 4. One Honor Council Representative will be elected Vice President by the Council. In the absence of the Honor Council President, he will assume all the duties of the President which may be required. Only in the case of an emergency may the Vice President serve as the Chairman of an Honor trial. The Vice President shall also be responsible for accurate records of expenditures of the Honor Council budget funds.

Section 5. The Honor Contact within each residence hall shall be elected in the spring in conjunction with residence Presidents. The Honor Contact for commuting students shall be elected in the spring in conjunction with the election of the officers of the Commuting Student's Club. The Honor Contact shall assume his duties the following August. In freshman residence halls the Honor Contacts shall be elected in September along with other permanent residence hall officials. The responsibilities of the Residence Hall Honor Contract are:

- A. To attend training sessions given by the Honor Council;

- B. As the official representative of the Honor Council within the residence hall, he shall be responsible for relaying to the residents information referred to him by the Honor Council;
- C. To encourage hall residents to report immediately any incidents of lost or stolen objects and to accumulate and record all facts reported to him about any possible Honor violation occurring in the residence hall, and refer this information to the Honor Council President.

The responsibilities of the Commuting Student Honor Contacts are:

- A. To attend training sessions given by the Honor Council;
- B. As the official representative of the Honor Council among the commuting students, he shall be responsible for relaying to the commuting students information referred to him by the Honor Council;
- C. To keep a record of items lost or reported stolen and to encourage commuting students to report any incidents of lost or stolen objects immediately whenever they are within the jurisdiction of the Honor Council.

Section 6. There will be two faculty advisers selected by the Honor Council, at least one of whom shall be present at each trial, but shall have no vote. The Honor Council may seek the advice and assistance of legal counsel.

Section 7. Upon a petition of 20 percent of the class (in the case of the Honor Representative) or the campus (in case of the President) to the Honor Council, the question of recall shall be considered. A quorum of the Honor Council must vote in favor of recall in order for the motion to be carried. If the recall motion is carried, there will be an election as soon as possible. The Honor Council retains the power of veto over a petition of recall; however, this veto may be overridden upon a petition of

40 percent of the constituency followed by a simple majority of the votes cast by the student body. The recalled member of the Honor Council retains the right to participate in the election.

Article IV: Procedures

Section 1. Investigation

- A. The Honor Council is governed by the premise that every person is deemed innocent until proven guilty. A student who places himself in suspicious circumstances is endangering both himself and the Honor System. Any member of the College community at any time should feel obligated to investigate a possible violation of the Honor Code, and with the assistance of such persons as he may have reason to call upon, investigate the matter as secretly and speedily as possible.
- B. If, after the investigation, the investigating party is satisfied that the suspected student is not guilty of an Honor violation, there shall be no further proceedings, and nothing connected with the case will be made public. If, however, the investigating party believes the suspected person guilty of a violation of the Honor Code, he shall approach that person with a request for an explanation of his conduct. If the former party is satisfied by the latter's explanation, there shall be no further proceedings. If no satisfactory explanation is made, the investigating party shall specifically accuse the one under suspicion and shall immediately notify the Honor Council President. The accuser must also give written notice of accusation to the Honor Council President.
- C. The Honor Council President shall notify the accused in writing of the charge against him and shall require him to elect whether to withdraw from school within 72 hours or stand trial as outlined in the Honor Constitution.
- D. If the accused does not withdraw from school within 72 hours after notification by the Honor

Council President, he shall be deemed to have elected to stand trial. The Honor Council President shall set a time and place for trial and shall notify the accused of the provisions and procedures applicable to trial.

- E. The trial shall take place not less than 3 days nor more than 15 days after the formal notification by the Honor Council President to the accused. The accused may waive the 3 day restriction if he should desire an earlier trial. For good cause shown, the Honor Council President with the consent of the accused may extend the trial beyond the 15 day limit. If the accused prefers to withdraw from the College, his status shall be the same as though he had been found guilty and dismissed by the Honor Council. On his official transcript, it shall be recorded that the student withdrew from the College under accusation of an Honor violation. An accuser may not drop a charge upon the agreement of the accused to depart from the College. When the accused desires to leave Mary Washington without a trial, he must notify the Honor Council President of such action. Following such notification, the Honor Council shall take action to record the facts as they were presented, and the proper administrative offices will be notified to record the change of status and the accusation on the transcript. If a student leaves the College either before or after a trial, the Honor Council President shall notify the President of the College of such action.

Section 2. Trial

- A. A quorum which consists of 5 Honor Council Representatives and the Honor Council President is necessary before a trial can convene.
- B. If the Council member feels that he cannot hear the case objectively or if the Council feels that a member cannot judge without bias, then said Representative shall disqualify himself or be dis-

qualified by the Council from the trial by a two-thirds vote of the presiding members.

- C. The accused may engage someone to advise and act as his counsel, but the accused must answer all questions directed to him. The accused may ask anyone whom he desires to speak in his behalf.
- D. The accused may request an open trial. As many people as can safely sit in the area in which the trial is to be held may attend the trial upon the request of the accused. Those persons present during the trial are to keep facts of the case secret for the benefit of the parties involved directly. No notes may be taken during the trial by spectators and no information relating to the case may be given or printed unless requested by the accused, regardless of whether the verdict is not guilty or guilty.
- E. The trial shall be called to order by the Honor Council President. The accused and the accuser shall be present when all testimony is given. The accuser shall then relate to the Council the events leading up to the actual confrontation of the accused party. Individually, witnesses for the accuser are then asked to testify. The Council may ask points of clarification following this testimony. The accused is then asked to relate the facts of his involvement in the case. Each witness for the accused shall be heard individually. The Council again may ask questions of the accused and the latter's witnesses for clarification. At this point the accused or any other participants in the trial proceedings (e.g. advisory counsel for the accused) may ask questions of the accuser or any witnesses present. Before the Council deliberates, the President shall call for any further comments or questions from any person present. During the Council's deliberation, it may recall the accused, the accuser and any witnesses to question further their testimony. At this time, they may make additional comments.

- F. No person shall be found guilty unless the Council is convinced of the guilt of the accused. The Council shall vote by secret ballot. There shall be no abstaining vote. A verdict of guilty, unless unanimous, may be upon but one dissenting vote. If, upon due deliberation and votes taken, the Council cannot agree unanimously or with a single dissenting vote, the accused shall be acquitted.
- G. Whenever a violation of the Honor Code is proved, the Honor Council will decide upon one of the following:
1. No dismissal.
 2. Suspension—Dismiss the student for a semester or a definite length of time. After such time, he may reapply to the College through the Office of Admissions and Financial Aid.¹
 3. Absolute Dismissal—Absolute dismissal shall be imposed by a vote which is unanimous or with one dissenting vote. The Honor Council must impose one of the above penalties. The Honor Council will not take into consideration a previous offense of the accused in determining guilt in a trial. However, the Honor Council may take into consideration a previous verdict of guilty in determining the penalty to be imposed in this trial. All guilty verdicts are recorded on the student's transcript. There will be public statement following the trial (in the case of a verdict of guilty) regarding the type of case and the penalty imposed. It shall be the practice of the Honor Council to give such publicity of the facts of a case resulting in guilt as shall be considered advisable.¹ All convictions shall relate back to the date of the offense; no grades or credits shall be awarded from that date forward regardless of the date of conviction. In the event of a *No dismissal* penalty, the conviction shall have the following effect on grades and credits:

1. In the case of lying or stealing, no loss of grades or credits.
2. In the case of cheating, no grades or credits shall be awarded for the course in which the offense was committed.

In the event of a conviction for any offense resulting in a penalty of *Suspension* or *Dismissal*, the period of suspension or dismissal shall commence upon the date of conviction.

- H. Minutes of the trial shall be kept by either an employed stenographer or tape recorder, or both. These minutes shall be in the custody of the Honor Council President, and it shall be his duty to see that they are properly stored for safekeeping. In the case of a verdict of not guilty, the minutes of the trial shall be destroyed immediately. In the event of a guilty verdict, the minutes shall be typed and kept on file by the Honor Council President. The transcript of the trial shall only be open to inspection by any person who may satisfy the Honor Council of his legitimate interest in the case. No notes or memoranda shall be permitted to be made from the transcript. During the inspection of these minutes, at least two Council members shall be present.
- I. A case resulting in a verdict of guilty may be reopened only upon the offering of new evidence bearing directly upon the question of guilt or mistrial. Any person seeking to reopen a case shall appear before the Honor Council and state the nature of the evidence. The Council shall then consider whether the evidence is sufficient to warrant a retrial. If a case is reopened, it is to be entirely retried.
- J. Whenever there is a verdict of guilty, the Honor Council President shall promptly notify the President of the College.

Section 3. Appeal

An accused who has been found guilty of an Honor

offense by the Honor Council may, within five days after notification of the decision of the Honor Council, request the President of the College to review the decision of the Honor Council on any one or combination of the following points:

- A. Whether the evidence is sufficient to support the finding of guilt.
- B. Whether the Honor Council denied the accused procedural due process.
- C. Whether the penalty was too harsh for the offense committed. In his request, the student shall set forth all his objections to the action of the Honor Council. Immediately upon receipt of such a request, the President shall notify the President of the Honor Council who shall, as soon as possible thereafter, supply the President with the transcript of the Honor Council hearing. The President of the College shall limit his review solely to the transcript of the Honor Council hearing and shall notify the accused of the results of his review within five days after receiving the transcript of the Honor Council hearing. If after such review the President agrees with the decision of the Honor Council, such decision shall stand and be final. If the President believes that the contentions of the student have merit, he shall remand the case with his comments to the Honor Council for such further proceedings as it deems appropriate.

Article V: Ratification

Section 1. This Constitution shall go into effect when approved by two-thirds of the Honor Council and a simple majority of votes cast by the student body and when approved by the Board of Visitors of the College.

Article VI: Amendments

Section 1. An amendment to this Constitution may be proposed by the Honor Council. An affirmative vote of two-thirds of the Honor Council and a simple majority of the votes cast by the student body shall ratify an

amendment. The Honor Council retains the power of veto over a student petitioned amendment; however, this veto may be overridden upon a petition of 10 percent of the student body. If passed, the amendment shall go into effect when approved by the Board of Visitors of the College.

¹The Executive Committee of the Mary Washington College Board of Visitors approved on May 15, 1976, the following constitutional interpretations, as adopted by the Honor Council on April 25, 1976, for inclusion with the Honor Council By-Laws:

- a. **Article III, Section 3, Subsection G**, of the Honor Constitution provides that it is the duty of the Honor Council to interpret the Honor Constitution.

Interpretations

When an accused has been found guilty of an honor offense, and has been punished by suspension or absolute dismissal, it is the Council's interpretation of the Honor Constitution that the period of suspension or dismissal shall commence forthwith. One who has been suspended or dismissed shall have no rights and privileges of a Mary Washington College student, including the right to reside on campus, attend classes, or use College facilities; except one who has been suspended shall be restored to all rights and privileges upon readmission. One who has failed to comply with a judgment of the Honor Council within 36 hours shall be deemed not to have complied forthwith.

In the event a person found guilty by the Honor Council appeals the punishment of the Council, he shall, nevertheless, comply fully with the judgment of the Honor Council until such time as it may be changed.

- b. **Article IV, Section 2, Subsection G-3**, provides for publicity of the results of procedures under the Honor Constitution.

Interpretations

The Honor Council President shall notify the parent, guardian or such other responsible person shown on the official records of the student enrolled of a determination of guilt of such student.

Clubs and Organizations

INTER-CLUB ASSOCIATION

The Inter-Club Association (ICA) of Mary Washington College is an organization composed of all recognized clubs and honor societies of the College. The presidents of these organizations represent their respective groups at Association meetings held three times a year.

The purpose of ICA is to coordinate an overall program of organizational activities for all members of the organization; to act as an agency for discussion of problems of the organizations; and to enable each student to derive the greatest possible benefit from the extracurricular activities of the College.

The Inter-Club Council, the governing body of ICA, is responsible for providing an Open House for all the clubs, presiding over the honorary tapping ceremonies, admitting new clubs, sponsoring Family Weekend and evaluating and coordinating club activities. Included on this council are four executive officers: the President, elected by the student body; Vice President, Secretary and Treasurer, elected by the Association. Also serving on the Council are elected representatives from each of the following seven divisions: Fine Arts, Language, Miscellaneous, Recreational, Religious, Science and Social Science.

Afro-American Club

Purpose: to stimulate an interest and understanding of the Black Culture.

Requirement: any member of the College community with an interest in Black Culture.

All-Campus Activities Club

Purpose: to raise funds for, and to provide activities for, the College community on weekends, as well as on weekdays.

Requirement: open to all interested students and faculty.

Alpha Phi Sigma—National Honorary Scholastic Fraternity

Purpose: to recognize high scholastic achievement.

Requirement: a 3.25 average and 60 semester hours.

Alpha Psi Omega—National Honorary Dramatic Fraternity

Purpose: to promote excellence in Theater Arts.

American Chemical Society—MWC Student Affiliate Chapter

Purpose: to provide students interested in chemistry and chemical engineering with greater insight into these fields and to instill a sense of professionalism in these future scientists.

Requirement: more than 12 hours of chemistry. Dues must be paid to the American Chemical Society at student rates.

Art Therapy Club

Purpose: to expand the knowledge, interest, and involvement in the field of Art Therapy for all Mary Washington College students and professors.

Requirements: open to all enrolled students and faculty. Dues \$2.00.

Activities: Art Therapy Sessions, trips, lectures, volunteer plans for Fredericksburg community.

Baptist Student Union

Purpose: to attain personal growth, as well as to minister to the needs of fellow students.

Requirement: open to any member of the College community.

Campus Christian Community

Purpose: to bring about a synthesis of many diverse elements and interests in Christian fellowship, to create a deeper awareness of the role of the Christian on campus and in the community, to strengthen its participants in the Christian faith and to provide an outlet for spiritual expression and growth by the united ministries of the Disciples of Christ, Episcopal, Lutheran, Presbyterian and United Methodist communities.

Requirement: interest in the purpose of the organization.

Chi Beta Phi—National Honorary Scientific Fraternity

Purpose: to promote interest in science by scientific investigation, lectures by prominent scientists, papers prepared by regular members and general discussion.

Requirement: must be a declared major in biology, chemistry, geology, mathematics, physics or medical technology with a 3.5 average in 20 semester hours of math and science; 3.0 average in all other courses.

Christian Fellowship—Chapter of Inter-Varsity

Purpose: to deepen and strengthen the spiritual life of participants through Bible study and prayer, to witness to others about Jesus Christ and to help them come to know Him personally and to promote interest in world evangelism.

Requirement: open to all interested students and faculty. Participants are expected to recognize the purpose of the organization.

Circle K

Purpose: to help students become involved in school and community through sharing, service, and concern, and to promote fellowship through various social activities. (part of Kiwanis Club)

Requirement: open to any college student.

Circolo Italiano

Purpose: to promote an opportunity for students of Italian culture to pursue their interests.

Requirement: open to any member of the College community.

College Republicans

Purpose: to bring College students into the Republican Party and provide them the opportunity to find political expression and recognition; to encourage participation in the activities of the Republican Party and promote its ideals; to collect, discuss, and disseminate information concerning political affairs; to coordinate activities of all Republicans on campus.

Activities: Board meetings once a week, general meetings campaigns; promoting speakers on campus.

Requirement: Anyone interested in the Republican Party.

Der Deutsche Verein

Purpose: to pursue the romantic and cultural aspects of Germany and other German-speaking countries.

Requirement: no specific language requirement is needed, although students of German are particularly urged to join.

Ecology Club

Purpose: to seek information about our environment and to encourage an active interest and participation in its maintenance and improvement, and to maintain an active relationship with the Fredericksburg community.

Requirement: an interest in the purpose of the club.

El Club Espanol

Purpose: to promote an interest in the Hispanic culture and language; provides an opportunity for students of Spanish to enjoy the songs, dances, foods and cus-

toms of all Spanish countries, and raise scholarship funds for a student studying abroad.

Requirement: an interest in the purpose of the club.

Eta Sigma Phi—National Honorary Classics Fraternity

Purpose: to promote and stimulate interest in and study of the language, literature, art and history of ancient Greece and Rome.

Requirement: 12 hours in Classics courses, at least 9 of which must be translation, with a B average.

Fencing Club

Purpose: to develop interest and skill in fencing. To provide competition and to encourage cooperation and sportsmanship.

Requirement: interest and some experience in fencing.

Gamma Theta Upsilon—International Honorary Geographical Society

Purpose: to further professional interest in geography by affording a common organization for those interested in this field.

Requirement: overall 2.6 average; 3.25 average in 15 hours of geography.

Hillel

Purpose: to promote understanding of traditions and beliefs of Judaism.

Requirements: no requirements, open to all public.

Hoofprints

Purpose: to develop interest and skill in horsemanship.

Requirement: the completion of the equivalent amount of hours required for one semester in equitation.

International Collegiate Civitans

Purpose: to provide for a more desirable environment in which to live, campus and community-wide.

Requirement: open to all interested members of the College community.

International Relations Club

Purpose: to further an interest in and a knowledge of past and present international affairs.

Requirement: an active interest in international affairs.

Kappa Delta Pi—Nu Xi Chapter

Purpose: to uphold the ideals of knowledge-duty-power, to promote a closer bond among students of Education and to enter into a more intimate fellowship with those dedicated to the cause of teaching as a profession, to promote high standards of preparation for teaching and to invite into bonds of fellowship those who have attained excellence of scholarship and distinction of achievement as students and servants of education.

Requirement: overall 3.0 average; 3.0 average in education courses; a junior standing and be seeking a Collegiate Professional Certificate.

Lambda Iota Tau—National English Honorary Fraternity

Purpose: to promote interest in literary achievement.

Requirement: junior or senior English major, 12 hours of upper-level English courses, 3.0 average in major English courses, and 2.8 overall average.

Le Cercle Francais

Purpose: to encourage an interest in the French language and culture through various club-sponsored activities.

Requirement: active interest in France, its language and culture.

Medical Technology Club

Purpose: to promote interest among students and to guide them toward their future in medical technology.

Requirement: any student presently enrolled at MWC who has an interest in medical technology.

Mortar Board—Senior Honor Society (Cap and Gown Chapter)

Purpose: to provide equal opportunity to all peoples, to emphasize the advancement of the status of women, to support the ideals of the status of women, to support the ideals of the University, to advance a spirit of scholarship, to recognize and encourage leadership, and to provide service.

Requirement: senior, 3.0 over-all average; election.

Mu Phi Epsilon—National Honorary Music Fraternity

Purpose: to advance music in America and throughout the world, the promotion of musicianship and scholarship, loyalty to the Alma Mater and the development of a true sisterhood.

Requirement: election on the basis of scholarship, musicianship, character and personality.

NORML

Purpose: NORML is a political lobby that has as its goal the immediate end to the criminal prohibition of private marijuana use. We support the removal of all criminal penalties for the private possession of marijuana for personal use; the right of possession should include other acts incidental to such possession including cultivation and transportation for personal use and the casual, non-profit transfers of small amounts of marijuana.

Requirements: All interested students are eligible.

Newman Movement

Purpose: to foster the spiritual, intellectual and social lives of the Roman Catholic students.

Requirement: Roman Catholic student; activities open to entire College community.

Omicron Delta Epsilon—National Economics Fraternity

Purpose: to promote greater interest in and understanding of economics.

Requirement: overall 3.0 average; 3.5 average in 12 hours of economics.

Organ Guild

Purpose: to better acquaint members with organ music suitable for church worship.

Requirement: any student who is currently taking organ or any student interested in Church organ music.

Outing Club

Purpose: to encourage interest and fellowship in the out-of-doors and to teach skills of outdoor living and recreational activities, such as camping, square-dancing, skiing, canoeing, climbing, hiking and conferences.

Requirement: interest in the purpose of the club.

Phi Alpha Theta—National History Honorary Society

Purpose: to promote the study of history and to recognize those students who have exhibited excellence in that field.

Requirement: overall 3.0 average; 3.2 average in history.

Phi Beta Kappa

Phi Beta Kappa is a national society, now two hundred years old, which recognizes the achievement of humane learning by students at the college. Its Greek motto translated signifies, "Love of wisdom the guide of life." The objectives of this internationally recognized honor society are intellectual honesty and tolerance, range of intellectual interests, and encouragement of understanding—not merely knowledge. The local chapter, Kappa of Virginia, was installed in 1971 and each year it initiates a select group of junior and senior students.

Phi Sigma Iota—National Honorary Romance Language Fraternity

Purpose: to prepare students for graduate school and other positions requiring a knowledge of the Romance languages.

Requirement: juniors with a 3.5 average in Romance languages and a 3.0 overall average. A student must be planning to continue with a conversational or literature course in one or more of the Romance languages.

Physical Therapy Club

Purpose: to promote an intelligent interest and to provide orientation in the field of physical therapy through the promotion of interaction between club members and physical therapy departments in hospitals, professional schools and rehabilitation centers; and to make available work experiences in the field of physical therapy.

Requirement: anyone with an interest in the field of physical therapy.

Pi Gamma Mu—National Social Science Honorary Society

Purpose: to improve scholarship in the social studies; to inspire social service to humanity and to promote mutual understanding among all peoples.

Requirement: 20 semester hours in social studies and a B average with no failures in any subject.

Pi Nu Chi

Purpose: to provide nursing students with information about transfer programs to other Nursing Schools and to give them an opportunity to participate in various social and service activities throughout the year.

Requirement: nursing student.

Pre-Medical Student Association

Purpose: to promote an interest in Pre-Medical studies

and to provide information about medical schools through speakers, films and trips to Association members. Sponsors the campus Heart Fund Drive.

Requirement: must attend 2 consecutive meetings and show an interest in attending medical school.

Psi Chi—National Society in Psychology

Purpose: to advance the science of psychology; to encourage, stimulate and maintain the scholarship of the individual members in all fields, especially in psychology.

Requirement: psychology majors with an overall GPA of at least 3.0 and an average of 3.25 or better in psychology. At least 12 credit hours of psychology must be counted.

Russian Club

Purpose: to promote a greater interest in and understanding of the language and culture of the Soviet Union.

Requirement: all college students interested in the Russian way of life, language and culture may become members.

Sigma Omega Chi—Honorary Society in Sociology

Purpose: to extend knowledge of sociology and to encourage its practical application toward wholesome personal and social goals.

Requirement: 9 hours in sociology, B average in sociology courses; 2.75 overall average, no failures in preceding semester.

Ski Club

Purpose: the MWC Ski Club was founded to provide films, skiing information and ski trips for students and community members at a minimum charge and to represent United Skiers of Virginia (Williamsburg) on campus.

Requirement: dues: \$1.25 per annum.

Speech Pathology Club

Purpose: to promote interest in speech pathology on campus, to promote activities which provide an insight into the professional aspects of the major and to promote cohesiveness among students in the Speech Pathology Program.

Requirement: interest in the purpose of the club.

Student Education Association

Purpose: to stimulate an enthusiasm for education through such activities as guest speakers on current educational trends and issues, joint meetings with nearby SEA organizations, attendance at the state convention and membership in national and state professional organizations.

Requirement: an interest in the purpose of the organization.

Terrapin Club

Purpose: to promote interest and develop skill in synchronized swimming.

Requirement: try-outs for swimming strokes and stunts; a good scholastic average.

Tri-Muse Society

Purpose: to take an active interest in the performing arts and to serve as a positive force in support of the Department of Dramatic Arts and Dance.

Requirement: all persons interested in theater arts and dance.

Young Democrats

Purpose: to stimulate an interest in local and nationwide political activity.

Requirements: dedication to the Democratic Party and a willingness to work hard for the candidates nominated.

RECREATION ASSOCIATION

Every student enrolled in Mary Washington College is a member of the Recreation Association, and there is no fee for membership. The purpose of the Recreation Association is to provide an opportunity for students to participate in a variety of activities, to stimulate an interest in many forms of recreation, to create a spirit of good sportsmanship, and to cooperate with other campus organizations in promoting and maintaining the highest standards of College life.

The R. A. Council is composed of two representatives from each dorm, one representative from each small house, and four representatives from the commuting Student body. These representatives are elected by their respective constituents in the fall of each academic year, and are responsible for keeping their constituents informed of all R.A. activities. The R. A. representative is also responsible for helping organize campus intramurals, Devil-Goat Day, and various other R. A.-sponsored functions.

ACTIVITIES OF THE ASSOCIATION

The officers and the council members of the Recreation Association provide for the enjoyment of the student population intramurals in volleyball, racquetball, flag football, basketball, soccer, tennis, softball, and water polo. Additional activities are included in the program as student interest warrants. The Association also sponsors square dances, sports clinics and demonstrations.

The students who participate in the intramural program represent their residence hall or commuting student organization. The team with the highest percentage of participation at the year's end gains possession of the Recreation Association Silver Bowl for the next college session.

In the spring, the R. A. organizes a day unique to Mary Washington—Devil-Goat Day. Students and faculty who come to Mary Washington College in an odd year are

Devils; the even year entrants are Goats. Devil-Goat Day is a field day of campus-wide fun and competition, with music, free refreshments, wild relay races, a faculty/student softball game, a marathon run around campus, a scavenger hunt, and much more. Following the events of the Day, all participants enjoy a picnic dinner on the lawn.

The R. A. Annual Sports Awards Banquet honors all participants in both intercollegiate and intramural sports at the end of the year.

Intercollegiate Teams

Competition is offered in field hockey, tennis and volleyball during the fall season for women; men's basketball, women's basketball and swimming in the winter season; lacrosse and tennis in the spring season. Soccer for men in the fall.

Notices concerning organizational meetings for each team will appear in the *College Bulletin* prior to the meeting time. Practices are usually scheduled after 3:30 p.m., Mondays through Thursdays and/or Fridays.

Students are encouraged to participate in the intercollegiate program as players, swimmers, managers, scorers, timers or statisticians. Each position plays an integral role in the success of MWC's intercollegiate teams.

State tournaments climax most of the intercollegiate teams' seasons.

PUBLICATIONS

Board of Publications

The Board of Publications serves in the role of publisher for all student publications drawing support from student activities fees at Mary Washington College. In this capacity it recommends financial support from student activity funds for the maintenance of these publications, and while it guarantees editorial freedom for the student publications to maintain their integrity of purpose as vehicles for free inquiry and free expression,

it also ascertains that each publication is complying with its own general statement of policy. Grievances against any of the publications may be brought to the Board.

The Battlefield

The College yearbook, *The Battlefield*, captures in words and pictures the student year. A student publication, it contains pictures of the administration, faculty and students, as well as of all the clubs and other activities which make up student life.

The Bullet

The Bullet, the campus newspaper, is published weekly. Pictures and articles about recent events and important upcoming events, editorials and letters to the editor on controversial subjects of current interest to the student are featured.

Aubade

Aubade, published annually, is the campus literary and arts magazine produced to publicize the literary and artistic talents of students and to encourage such work. It contains short stories, plays, poems and graphics by Mary Washington students and faculty.

PRESIDENTS OF THE CLUBS

Afro-American Club	Marilyn Graves
All-Campus Activities Club	Kate O'Keefe
Alpha Phi Sigma	Karen Jones
Alpha Psi Omega	To be elected
American Chemical Society	Linda Brown
Art Therapy Club	Pattie Geiling
Baptist Student Union	Carol Mills
Campus Christian Community	Tina Trotta
Chi Beta Phi	Tricia Phillips
Circle K	Janine Peake
Circolo Italiano	Kim Ravizza
College Republicans	Krista Wentz
Der Deutsch Verein	Mary Regan
Ecology Club	Penny Firth
El Club Espanol	Candy Kern
Eta Sigma Phi	Marsha Fuller
Fencing Club	Alvin Wilson
Gamma Theta Upsilon	To be elected
Hillel	Laura Klein
Hoofprints Club	Lynn Connor
International Collegiate Civitans	Carolyn Davies
International Relations Club	Sue Hektner
Kappa Delta Pi	Debbie Akers
Lambda Iota Tau	Winona Schlam
Le Cercle Francais	Sue Giovanetti
Medical Technology	Barbara Stone
Mortar Board	Sue Murphy
Mu Phi Epsilon	Roxanne Helsley
Newman Movement	Kathie Reed, Ann Conway, Jude Bertram
NORML	Mike Mello
Omicron Delta Epsilon	Cynthia Drury
Organ Guild	Margaret Tillery
Outing Club	Jeff John
Phi Alpha Theta	Elizabeth Somerville
Phi Beta Kappa	Mr. David Cain
Phi Sigma Iota	Susan Hektner
Physical Therapy Club	Beth Kappler

Pi Gamma Mu	Cindy Jones
Pi Nu Chi	Pat Baals
Pre-Medical Student Association	Robin Turner
Psi Chi	Harriett Chester
Russian Club	Georgetta Sharman
Sigma Omega Chi	Betsy Moser
Ski Club	To be elected
Speech Pathology Club	Yvonne Mejia
Terrapin Club	Stephanie Russell
Tri-Muse Society	Terrie Gladney
Young Democrats	Karen Allen

HONOR COUNCIL

President	Janet delaConcepcion
Senior Representatives	Zoe A. Fries
.....	Linda L. Stango
Junior Representatives	Beth A. Innis
.....	Karen L. Noss
Sophomore Representatives	Lisa S. Nichols
.....	Deborah S. McGehee
Freshman Representatives	To be elected
.....	To be elected

STUDENT ASSOCIATION

President	Kathleen P. Mayer
Vice President	Barbara Stammerjohn
Academic Affairs Chairman	Laura R. Buchanan
Judicial Chairman	Cynthia L. Reeves
Student Association Whip	Susan M. Maloney

Advisers

Residential Council President ...	Bernard F. Skibinski
Class Council President	Leia M. Demet
Day Student President	Mark R. McCoy

SENATE COMMITTEE CHAIRMEN

Finance	Susan A. Johnson
Publicity	Linda L. Stango
Rules and Procedures	Barbara N. Stone

Special Projects Leslie L. Schluter
Student Organization and Procedures Elizabeth
Somerville
Welfare Cynthia L. Hammond

JUDICIAL COURT MEMBERS

Seniors Janet Easter
..... Annette M. Meaney
Juniors Moira A. Carr
..... Caroline R. Corr
Sophomores Barbara I. Goliash
..... Diane M. Lewis
Freshmen To be elected
..... To be elected

CLASS COUNCIL

President Leia M. Demet
Secretary and Treasurer Katherine Pritchard
Publicity Chairman Barbara I. Goliash

Senior Class

President Vicki P. Fotopoulos
Vice President Kathleen L. Smith
Secretary and Treasurer Katherine Pritchard
Publications Chairman Thomas F. Buchanan

Junior Class

President Leia M. Demet
Vice President Margaret H. Alfriend
Secretary and Treasurer Katherine Bowdring
Publicity Chairman Thomas F. Buchanan

HONOR COUNSELORS

1977-78

Bauer, Judith
Beazley, Jean
Bennett, Cathy
Berry, Bonnie

Bradley, Caroline
Bradley, Rebecca
Boyd, Jennifer
Bowdring, Kathy

Byrne, Debra
Cannella, Charlene
Caton, Deborah
Demet, Leia
Deweese, Joan
Doggett, Sharon
Easter, Janet
Epson, Kathleen
Fleenor, Myra
Fotopoulos, Vicki
Garrison, Elizabeth
Garter, Susan
Goliash, Barbara
Goliash, Patricia
Hart, Sally
Haslett, Elizabeth
Holdorf, Janet
Honeycutt, Lynn
Hotchkiss, Anita
Kelley, Holly
Langenbach, Lisa
Larson, Elizabeth
Lackey, Nancy
Main, Colleen
Magrogan, Paula

Mitchell, Joan
Moore, Susan
Moynihan, Terri
Powell, Emily
Pritchard, Carter
Quynn, Nancy
Sarkissian, Elizabeth
Schade, Meredith
Schulter, Leslie
Skibinski, Bernard
Smith, Donna
Snyder, Kathryn
Sobieski, Karen
Spann, Joan
Stankiewicz, Jan
Stevens, Lisa
Straley, Forrest
Thompson, John
Turner, Mitzi
Warker, Kimberly
Weedon, Patricia
Wells, Leslie
Werner, Jeanie
Williams, Martha

Sophomore Class

President Amy E. Hauck
Vice President Catherine E. Caulk
Secretary-Treasurer Cheryl L. McKay
Publicity Chairman Leanne F. Haskin

Freshman Class

President To be elected
Vice President To be elected
Secretary-Treasurer To be elected
Publicity Chairman To be elected

INTER-CLUB ASSOCIATION

President Debora G. Love

RESIDENTIAL COUNCIL

President Bernard F. Skibinski
Secretary-Treasurer Terry Ann Souza

Residential Hall Presidents

Ball Toni G. Showalter
Brent Leslie S. Nelson
Bushnell Bernard F. Skibinski
Custis Susan M. Dahl
Framar Leslie Goodwyn
Jefferson Debra J. Byrne
Madison Steven P. Schlimgen
Marshall Jean M. Burns
Marye Elizabeth C. Warner
Mason Patricia L. Reilly
Randolph Kathryn A. Berry
Russell Ann L. Dalhouse
Virginia Terry Ann Souza
Westmoreland Mayo D. Carter
Willard Lynn S. Conner

FRESHMAN COUNSELORS FOR 1977-78

Head Freshman Counselor Kathleen P. Mayer

Custis

Beth A. Innis	Nancy L. Ives
Sallie T. Hart	Susan A. Shepherd

Madison

John Patrick Thompson	Randal V. Kirby
-----------------------	-----------------

Mason

Kathie L. Eanes	Leisa Y. Stanger
Cynthia G. Anderson	Moiria A. Carr
Karen S. Frenz	Selene H. Paulette
Ann S. Bolding	Marie R. Seward
Gail Story	Sylvia J. Winters
Ann E. Hodgson	Colleen S. Main

Randolph

Margaret H. Alfriend
Cynthia G. Goforth
Leslie S. Mayer
Christine M. Resele-Tiden
Karen L. Hedberg

Barbara Stammerjohn
Laura Buchanan
Mickie L. Miller
Lisa S. Roberts
Nancy L. Quaintance

Willard

Lisa M. Carle
Jane C. Daniels
Deborah E. Hart
Mary E. McWhirt
Caroline R. Corr

Judy L. Kemp
Susan K. Lawler
Catherine Robertson
Barbara K. Weller
Bridget A. Guthrie

BOARD OF PUBLICATIONS

Chairman Elizabeth Somerville

THE BULLET

Editor Anne F. Hayes

THE BATTLEFIELD

Editor Elizabeth Somerville

AUBADE

Editor S. M. Newman

INDEX

Academic Advising	16
Academic Buildings	17
Academic Counseling and Guidance Committee	105-106
Academic Public Occasions Committee	106
Accident Reports	28
Accounts, Payment of	41
Ad-Hoc Committees, Senate	96
Administrative Hearing	28-30
Administrative Regulations	28
Admissions Policy Committee	106
Advisers, Student Association	137
Afro-American Club	122, 136
Alcoholic Beverages	30
All-Campus Activities Club	123, 136
Alpha Phi Sigma	123, 136
Alpha Psi Omega	123, 136
American Chemical Society	123, 136
Ann Carter Lee Hall	17-19, 56
Appeal, Procedure for	78
Appellate Hearing, Procedure for	78-79
Art Therapy Club	123, 136
Assistant Dean for Advising	12
Aubade	135
Aubade Editor	141
Automobile Registration and Parking Regulations	30-32
Babysitting	32
Bank	18
Banking	16
Baptist Student Union	123, 136
Battlefield	135
Battlefield Editor	141
Bicycles	16, 32-33
Board of Publications	134-135, 141
Board of Publications Chairman	141
Bookstore	16, 18
Building Hours	17
Bullet	135
Bullet Editor	141
By-Laws, Class Council	103
By-Laws, Senate	91
"C" Shop	22

Campaign Rules	96-97
Campus Christian Community	124, 136
Campus Judicial Court	72
Career Placement Services	18, 19
Change of Address	33
Change in Residence	33-34
Chi Beta Phi	124, 136
Christian Fellowship	124
Circle K	124, 136
Circolo Italiano	125, 136
Class Council	98
Class Council Constitution	98-103
Class Council Officers	138
Clearance for On-Campus Representatives	34
Closing Hours of Residence Halls	34, 51
Clubs and Organizations	122-141
Clubs, Presidents of	136-137
College Bulletin	19-20
College Facilities, Use and Scheduling of	47-49
College Organization	11-15
College Physician	15
College Police	20
College Regulations	27-67
College Republicans	125, 136
College Services	16-25
College Shop	18
Committee on College Affairs	106
Committee on Special Degree Programs	106
Commuting Students Lounge	18, 51-52
Comptroller	12-13
Constitution, Class Council	98-103
Constitution, Student Association	80-91
Cooking and Ironing	34
Counseling and Guidance—Counseling Center	20
Curriculum Committee	106
Dean of Admissions and Financial Aid	13
Dean of the College and Assistant Dean	12
Dean of Student Services	13
Der Deutsche Verein	125, 136
Desk Duty	52
Director of Career Placement Services	14

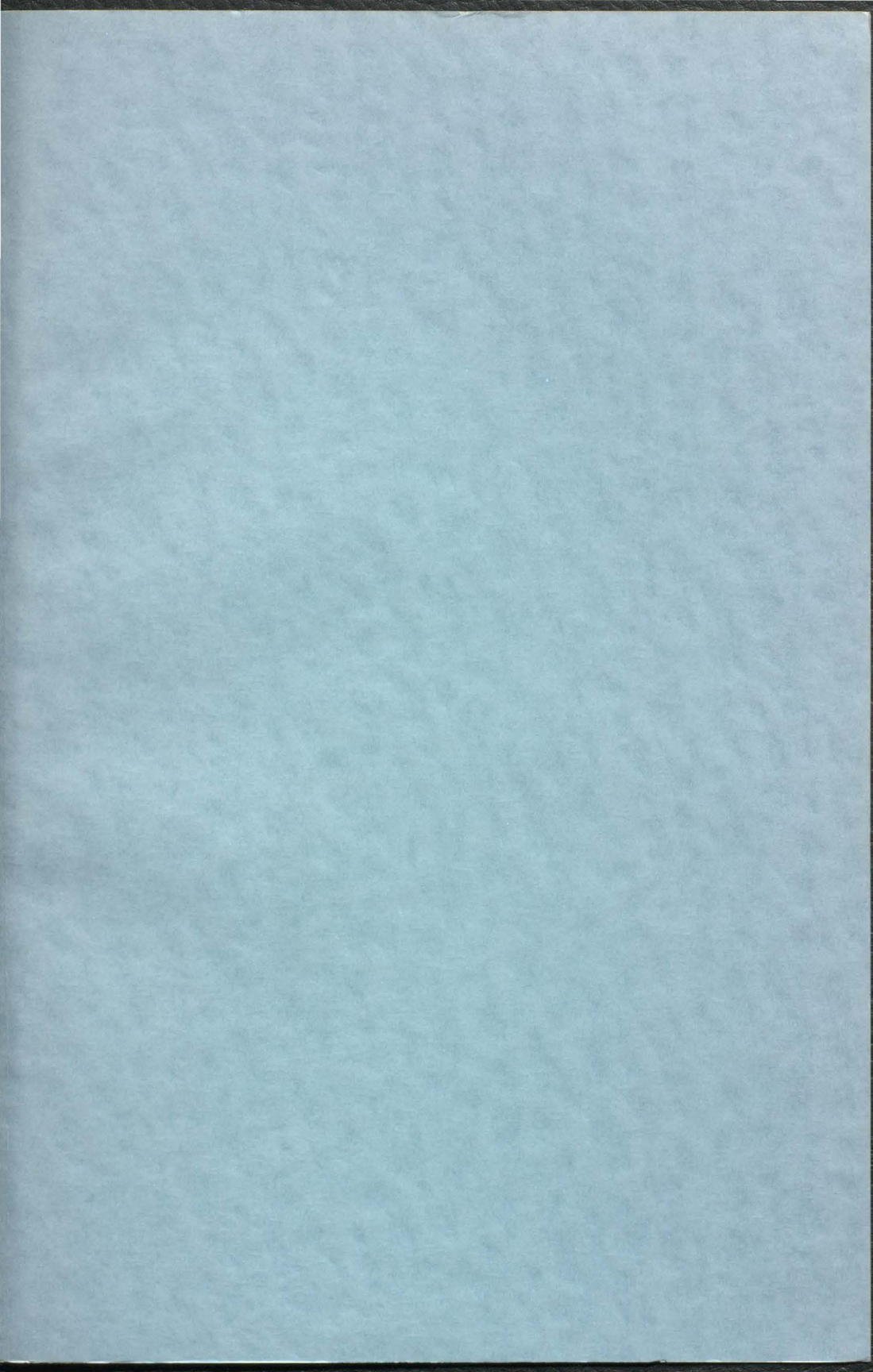
Director of Counseling Center	14
Director of Information Services	14
Director of Institutional Research	14
Director of Internship Programs	14
Drinking	52-53
Drugs	34-35
Ecology Club	125, 136
El Club Espanol	125-126, 136
E. Lee Trinkle Library	19
Employment and Financial Assistance	21
Eta Sigma Phi	126, 136
Executive Cabinet of the Student Association	69
Faculty Committees, Student Membership on	105
Fencing Club	126, 136
Field Trips	21
Finance Chairman, Senate	137
Firearms	35
Fire Drills and Safety	35
Food Services	21
Freshman Class Officers	138
Freshman Counselors, 1977-78	140-141
Gamma Theta Upsilon	126, 136
George Washington Hall	17
Goolrick Hall	17
Group Parties	35, 53
Guests	36, 56-57
Guests, meals	22
Hearing, Joint Council	75-77
Hillel	126, 136
Honor Code	108
Honor Constitution	108-121
Honor Council Officers	137
Honor Counselors	138-139
Honor Pledge	108
Hoofprints Club	126, 136
Hours, Building	17
Identification Cards	22
Infirmary	23-24

Instruction and Academic Affairs Committee	106-107
Inter-Club Association	122
Inter-Club Association President	139
Intercollegiate Teams	134
International Relations Club	127, 136
International Collegiate Civitans	126-127, 136
Internship Committee	107
Joint Council	73-75
Judicial Branch of the Student Association	71
Judicial Court Members	138
Junior Class Officers	138
Kappa Delta Pi	127, 136
Keys	36
Lambda Iota Tau	127, 136
Laundry	24, 36-37
Le Cercle Francais	127, 136
Legislative Procedures of the Senate	92-95
Librarian	13
Library	24, 37-39
Library Committee	107
Lost and Found	24-25
Lounge A	18
Lounge B	19
Mail	39
Male Housing	25, 39-40
Meal Prices for Guests	22
Medical Technology Club	127-128, 136
Mortar Board	128, 136
Mu Phi Epsilon	128, 136
Newman Movement	128, 136
NORML	128, 136
Notice to Leave Premises	40-41
Office of Student Activities	19
Omicron Delta Epsilon	129, 136
Open Hearings, Procedure for	77-78
Organ Guild	129, 136
Outing Club	129, 136

Payment of accounts	41
Penalties for Violations	57-60
Permissions	41
Phi Alpha Theta	129, 136
Phi Beta Kappa	129, 136
Phi Sigma Iota	130, 136
Physical Therapy Club	130, 136
Pi Gamma Mu	130, 137
Pi Nu Chi	130, 137
Pre-Medical Student Association	130-131, 137
President of the College	11
President of the Inter-Club Association	139
Presidents of the Clubs	136-137
Procedure for Appeal	78
Procedure for Appellate Hearing	78-79
Procedure for Campus Judicial Court Hearings	72-73
Procedure for Investigation of Social Infractions	71-72
Procedure for Open Hearings	77-78
Psi Chi	131, 137
Publications	134
Publications, Board of	134-135
Publicity Committee, Senate	137
Recreation Association	133
Recreation Association, Activities of	133-134
Recreational Use of Goolrick Hall	25, 42-43
Reserve Parlor	19
Residence Hall Directors	15
Residence Hall Judicial Chairman	71
Residence Hall Keys	61-62
Residence Halls	53-54, 60-61
Residential Council President	140
Residential Hall Presidents	140
Rules and Procedures Committee, Senate	70, 137
Russian Club	130, 137
Sales	43
Seacobeck Hall	21-22, 55-56
Searches and Seizures	63-64
Senate <i>Ad-Hoc</i> Committees	96
Senate By-Laws	91-97
Senate Committee Chairmen	137-138
Senate Committees	95-96

Senate Legislative Procedures	92-95
Senior Class Officers	138
Sigma Omega Chi	131, 137
Ski Club	131, 137
Smoking	46, 64
Social Infractions, Procedure for Investigation	71-72
Sophomore Class Officers	139
Special Projects Committee, Senate	70, 138
Speech Pathology Club	132, 137
Standing Committees of the Senate	70-71
Student Affairs	69-121
Student Association	68
Student Association Advisers	137
Student Association Constitution	80-91
Student Association Executive Branch	69-70
Student Association Faculty Dining Plan	64
Student Association Finance Chairman	70
Student Association Judicial Branch	71
Student Association Legislative Branch	69-70
Student Association Officers	137
Student Association Organization	69-79
Student Association Publicity Committee	70
Student Association Purpose	68
Student Education Association	132
Student-Faculty Disputes	65
Student Housing Contract	43-46
Student Membership on Faculty Committees	105
Student Organization and Procedures Committee, Senate	70-71, 138
Student Rules	50-51
Student Welfare Committee, Senate	71, 138
Students' Lounge	18
Telephone Service	25-26
Terrapin Club	132, 137
Trash Disposal	46
Tri-Muse Society	132, 137
Trunks	46-47
Use and Scheduling of College Facilities	47-49
Vice President and Director of Summer and Continuing Education Programs	11

Vice President for Development and Management	
Information Systems	12
Visitation	49, 65
Visitation Regulations	66-67
Violations, Penalties for	57-60
Withdrawals	49-50
Young Democrats	132, 137



Mary
Washington
College

Fredericksburg,
Virginia 22401